

**TOWN OF COVERT  
ORGANIZATIONAL MEETING  
AND  
MONTHLY BOARD MEETING  
7:00 PM ----- JANUARY 10, 2022**

The organizational and regular meeting of the Town Board of the Town of Covert was held Monday, January 10, 2022 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

<b>Roll Call:</b>	Supervisor Michael Reynolds	Absent
	Deputy Supervisor/Councilwoman Deborah Nottke	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present
	Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Code Enforcement Officer Roger Ward, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan and other interested citizens.

**Call to order:** Deputy Supervisor Nottke called the meeting to order at 7:03 p.m. All rose for the pledge of allegiance.

**Approval of Minutes:** Wyckoff moved, seconded by Foster, to approve the minutes from December 27<sup>th</sup>, 2021 Year-end Meeting. Aye-Wyckoff, Aye-Foster, Aye-Nottke and Aye-Bishop.

MacCheyne gave his monthly report of hauling winter mix stone and crusher run for summer road work. They plowed and sanded all Town roads, repaired office walls and roof, used boom mower rental, cold patched and did maintenance on all equipment. MacCheyne said that Tenco had been putting together old F550. The new truck will be ready in about a month and a half. He'll have another to sell in March. He said the 10 wheeler is in Syracuse, but ready date is unknown.

MacCheyne said that they had been short-handed a couple times during the month due to covid-exposure and sickness. Wyckoff said that a lot of the Towns are following the same protocol: working with no contact, isolating and disinfecting.

Adams-Compton said that the payment portal for receiving credit cards in payment of tax bills is working now. The option is provided as a service, but the fee charged to the customer for its use is prohibitive at 2.85% + 40¢.

Nottke introduced Roger Ward, the Town's new Code Enforcement Officer.

Nottke reminded the Town Board of the Audit of the Court's and Town Clerk's books on January 17<sup>th</sup> at 9:00 a.m. and the Supervisor's books on January 19<sup>th</sup> at 10 a.m.

Nottke also mentioned that Greased Lightning mowers are retiring so new bids will be required for a contract for the mowing at the Town Municipal Building, the old Covert Town Hall and the old Covert Cemetery.

Foster asked questions regarding the proposed Organizational section draft. He asked where the mileage reimbursement amount came from, corrected the bank to just Community Bank, no longer Interlaken, and he asked if the Highway Superintendent's spending for equipment should be increased to \$1000.00.

Morrell said that changes should be made to the Procurement Policy.

The Seneca County Finance Department will no longer be the bookkeepers for the Supervisor. Reynolds has appointed Nancy Swartwood (Interlaken Village Clerk).

**TOWN OF COVERT  
ORGANIZATIONAL MEETING  
AND  
MONTHLY BOARD MEETING  
7:00 PM ----- JANUARY 10, 2022**

**ORGANIZATONAL**

- 1) For the year 2022 the Town Board sets 59 cents per mile reimbursement as mileage allowance for personal vehicles used by Town Officers while performing official duties other than attendance at Town Board Meetings or Town Court Proceedings.
- 2) The Town Board authorizes that Community Bank, N.A. be designated the official bank of the Town of Covert and Town Justice Schmidt and the Supervisor be authorized to invest town monies consistent with the requirements of New York State and with appropriate consideration given to elements of safety, liquidity and yield.
- 3) The Town Board authorizes Highway Superintendent MacCheyne to spend up to \$750.00 per purchase to acquire equipment, tools, and implements and \$1,000.00 for repairs during 2022 without prior approval of the Town Board.
- 4) The Town Board designates the Interlaken Review as the official newspaper of the Town of Covert for the year 2022.
- 5) The Town Board appoints Jamie Vangalio as Dog Control Officer at the budgeted Salary and 59 cents per mile to Beverly Animal Shelter for the year 2022. A \$10.00 per day fee for each dog will be charged to the owner upon redemption of impounded dog from Beverly Animal Shelter plus a \$15.00 a day pick up fee.
- 6) The Town Board appoints Roger Ward as Code Enforcement Officer at the budgeted Salary and 59 cents per mile for the year 2022.
- 7) The Town Board appoint John Hunt as cleaner to the Town of Covert Municipal Building, at the wage of \$13.20 per hour for the year 2022.
- 8) The Town Board allows Supervisor Reynolds to file his 2021 annual report with the Town Clerk by the same date and in the same matter as Annual Report is required to be filed with the State Comptroller. Such authorization is allowed by Town Law Section 29 (10a).
- 9) The Town Board moves that the salaries of all elected and appointed officers shall be the amount indicated by the currently effective resolution or the amount budgeted in the 2022 budget. The Highway Superintendent shall set wages of hourly highway employees with concurrence by the Town Board, within the limits of the Highway Budget. Payment of salaries and wages shall be at times and dates that are legally permissible and mutually acceptable to the Supervisor and the recipients.
- 10) The Personnel Policy and Procedures Handbook were reviewed with no changes at this time.

**TOWN OF COVERT  
ORGANIZATIONAL MEETING  
AND  
MONTHLY BOARD MEETING  
7:00 PM ----- JANUARY 10, 2022**

**APPOINTMENTS BY ELECTED OFFICIALS**

Highway Superintendent MacCheyne appoints Glenn Boyes as Deputy Highway Superintendent for 2022.

Town Clerk appoints Brian Quan as Deputy Town Clerk, Registrar of Vital Statistics, and Tax Collector. Wage shall be \$15.08 per hour.

Town Justice Eileen Schmidt appoints Lucille Smith as Clerk to the Town Justice. Wage shall be \$17.25 per hour.

**Supervisor Reynolds makes the following appointments for 2022:**

Bookkeeper and Secretary to the Supervisor – Nancy Swartwood

Budget Officer -- Michael Reynolds

Deputy Supervisor -- Deborah Nottke

Town Assessment Committee – Michael Reynolds and Brayton Foster

Historian for the Town – John Hunt

Highway Committee -- Bill Bishop, Chairman and Brayton Foster

Courts, Ordinances & Law Enforcement –Brayton Foster, Chairman and Bill Bishop

Utilities & Insurance – Bill Bishop, Chairman and Deborah Nottke

Personnel – Deborah Nottke, Chairwoman and Todd Wyckoff

Buildings and Grounds--Bill Bishop, Chairman and Todd Wyckoff

Fire and Ambulance –Deborah Nottke, Chairwoman, Todd Wyckoff and Michael G. Reynolds

Planning and Land Management Ordinance- Brayton Foster, Chairman and Todd Wyckoff

Any appointments which may have been overlooked shall continue to be filled by the incumbent subject to review by the appropriate appointing authority.

**TOWN OF COVERT  
ORGANIZATIONAL MEETING  
AND  
MONTHLY BOARD MEETING  
7:00 PM ----- JANUARY 10, 2022**

**RETURN TO THE REGULAR TOWN BOARD MEETING**

**Resolutions:**

**Resolution #1-22  
Additional 2021 Budget Transfers  
for 12/31/2021**

Decrease	A1110.11	Justice-Personal Serv Court Clerk	\$210.08
Decrease	A1110.4	Justice-Contractual	\$10.96
Increase	A1110.1	Justice Personal Services	\$221.04
Decrease	A1410.4	Town Clerk-Contractual	\$164.54
Increase	A1410.11	Town Clerk-Personal Serv Deputy	\$164.54
Decrease	A1420.4	Attorney-Contractual	\$0.05
Increase	A1420.1	Attorney-Personal Services	\$0.05
Decrease	A5010.2	Highway Superintendent Equip	\$125.36
Decrease	A5132.41	Highway Garage Utilities	\$1,081.62
Increase	A5010.1	Highway Superintendent Pers Serv	\$1,074.48
Increase	A5010.4	Highway Superintendent Contractual	\$132.50
Decrease	A5132.43	Highway Garage-Heating Oil	\$989.34
Increase	A5132.42	Highway Garage-Maintenance	\$989.34
Decrease	DA5130.2	Machinery-Equipment	\$5,896.58
Increase	DA5130.4	Machinery-Contractual	\$5,896.58
Decrease	DA9010.8	State Retirement	\$56.78
Increase	DA9030.8	Social Security	\$56.78

Motion-Bishop, Seconded by Foster. Aye-Wyckoff, Aye-Bishop, Aye-Foster, Aye-Nottke

Foster moved, seconded by Wyckoff, to approve Interlaken Historical Society's use of Town Hall on February 12, 2022, 2:00 p.m. Aye-Wyckoff, Aye-Nottke, Aye-Bishop and Aye-Foster.

Wyckoff moved, seconded by Foster, to approve the Supervisor's Income and Expenditure report for the month of December 2021. Aye-Wyckoff, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of December 2021. Aye-Wyckoff, Aye Nottke, Aye-Foster and Aye-Bishop.

**TOWN OF COVERT  
ORGANIZATIONAL MEETING  
AND  
MONTHLY BOARD MEETING  
7:00 PM ----- JANUARY 10, 2022**

Bishop moved, seconded by Foster, to approve the Town Clerk's report for the month of December 2021. A total of \$715.00 was received and \$345.56 was remitted to the Supervisor for the month of December 2021. Tax Collection in December, 2021 was \$23,869.58. Aye-Wyckoff, Aye-Bishop, Aye-Nottke and Aye-Foster.

Wyckoff moved, seconded by Foster, to enter into executive session regarding ongoing litigation at 7:35 p.m.. Code Enforcement Officer Roger Ward was invited into the session.

Foster moved, seconded by Wyckoff, to come out of executive session at 7:50.

Bishop moved, seconded by Foster, that Highway Fund Vouchers #1-8 in the amount of \$28,546.82 and General Fund Vouchers # 1-20 in the amount \$120,551.09 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Wyckoff.

Bishop moved to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
February 14<sup>th</sup>, 2022

The regular meeting of the Town Board of the Town of Covert was held Monday, February 14, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

<b>Roll Call:</b>	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present
	Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:03 P.M. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Bishop, to approve the minutes from January 10<sup>th</sup>, 2022. Aye - Wyckoff, Aye - Nottke, Aye - Bishop and Aye - Foster.

MacCheyne reported of plowing and sanding of Town roads, hauling summer crusher and winter stone. Equipment was cleaned and washed, a new hot water heater installed in the shop and regular maintenance was done on all equipment. He mentioned that it may be better to switch to propane for the hot water heater. They were short staffed while one was out for a couple weeks with Covid. He said that they worked on the lights for the 2010 International and the 2012 F450. He said that the plow had been installed on the new F550 and it should be delivered by the end of the week. The F550 would replace the F450 which he would like to advertise on the online auction to see how much it will get. Morrell said that timing would be important for declaring it surplus.

Nottke said that she and Reynolds conference called regarding the BridgeNY grant and Frontenac Bridge's rejection. They said that there may be monies available through federal sources and that the Town is on the list. Nottke also noted that Tom Reed's office said money was available from the Department of Infrastructure in the spring, as well as other grants available.

Reynolds mentioned that the County has intentions of hiring a new grant writer in addition to a replacement for Joe.

Nottke said that she spoke with Jesse at Pam Helming's office who said that the Governor hasn't received the documents yet, but, once received, she has one year to act on the New York State Rural Ambulance Services Task Force legislation.

Nottke announced that a meeting with the Town of Ulysses, Village of Trumansburg and Town of Covert, along with Finger Lakes Regional Director of NYS Park's Fred Bonn would take place February 15th at 6:30 p.m. They hope to achieve a memorandum of understanding between the municipalities, with New York State Parks purchasing the Camp Barton property with the municipalities to establish maintenance operations.

Reynolds said that a new contract for lawn mowing would be needed. There was discussion of whether it could be a three-year contract and if the 2 million liability was the standard amount.

Nottke said that she has been working on Personnel Policy changes and would send emails to the Board with those changes for consideration.

Morrell said that he continues to work through the court matter of Guttman vs. Mikeska, accommodating requirements.

Reynolds announced that Nancy Swartwood would be his new bookkeeper.

Adams-Compton asked what the Town's policy would be for masking in the Town Hall. Reynolds said that Seneca County no longer requires masks. This was left up to the Town Clerk and what others feel comfortable with.

Bishop requested the purchase of a space heater for the Assessor's unheated office. MacCheyne will purchase one.

Nottke asked Reynolds whether he had contacted the County about the sale of Camp Barton. Reynolds said that Camp Babcock-Hovey in Ovid is in the same position, but they have day camps, a pool, and enough money to maintain it.

There was more discussion about the prospect of Camp Barton being maintained by the municipalities: Who pays for what? Who will insure it? Who will own it? How can Trumansburg and Ulysses own it? Will the southern 40 acres be sold? What will it be used for? Will structures need money to make usable? What about playing fields, parking, storage?

Bishop was concerned with having employees to run it and management and operating expenses. Foster said that he did not think taxpayer money should be spent on the property or maintenance. He also didn't want the State to own it.

Nottke said the land has been protected for over 100 years. The local Summer Rec program does not have a park like other school districts. Nottke said that the Camp Barton alumni have start up money. She also thinks it would be a shame if Covert was not involved. She said that NYS Parks would not commit until there was an agreement between municipalities. Nottke also mentioned that the former Park ranger would be interested in the job and an assembly member is looking into a grant for upgrading the dining hall.

Nottke said that the upcoming meeting's purpose would be to get more information to form a strong operational agreement that the New York Parks would agree to. She said that the development into a park would not happen all at once, but in increments.

Ford suggested looking into the operation of the Hidden Valley Camp in Watkins Glen.

Morrell said that the bottom line is: if you're not involved, you have no control. Ford agreed that the Town should have some say in the process.

**Resolutions:**

Nottke moved, seconded by Wyckoff, to approve 2022 Agreement between the Town of Covert and Beverly Animal Shelter with a change in euthanasia fee to \$70.00. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Nottke moved, seconded by Foster, to advertise for a request for bids for lawn mowing service for Covert Municipal Building, Old Covert Town Hall and Old Covert Cemetery for the year 2022 or longer. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Nottke moved, seconded by Wyckoff, that the Covert Town Clerk and Tax Collector's records were examined on January 19th, 2022, and found to be in good order. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Bishop moved, seconded by Nottke, that the Covert Town Justice's Court records and dockets were examined on January 19th, 2022, and found to be in good order. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Nottke moved, seconded by Foster, that the Covert Town Supervisor's Bookkeeper's records were examined on February 14th, 2022, and found to be in good order. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Nottke moved, seconded by Foster, to approve the Supervisor's Income and Expenditure report for the month of January 2022. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Foster moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of January 2022. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve Town Clerk report for the month of January 2022. Town Clerk received a total of \$668.00; \$400.00 was remitted to the Supervisor. Tax Collector received a grand total of \$1,927,815.52 through January '22 with about 160 remaining bills to be paid. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, to approve the Code Enforcement Officer's report for the month of January 2022. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, that Highway Fund Vouchers #9-23 in the amount of \$15,675.21 and General Fund Vouchers #21-36 in the amount of \$345,717.53 be approved for payment. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, to adjourn the meeting at 8:06 P.M.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**March 14<sup>th</sup>, 2022**

The regular meeting of the Town Board of the Town of Covert was held Monday, March 14, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

<b>Roll Call:</b>	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present
	Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan, Town Code Enforcement Officer Roger Ward and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:02 P.M. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Wyckoff, to approve the minutes from February 14<sup>th</sup>, 2022. Aye - Wyckoff, Aye - Nottke, Aye - Bishop and Aye - Foster.

No bids were received for mowing of the Town Hall, Covert Cemetery and Old Town Hall properties. Another ad will have to run and phone calls made to prospective mowers.

Adams-Compton said that the Town Clerk's office had been torn up a bit over the week while Jeff Burns set up the bookkeeper in the office and created a Town server for the sharing of the Williamson Law program.

She also said that the Interlaken Library would like to resume having in person meetings in the Town Hall on the third Tuesday of the month beginning with March 15th.

Foster said he had made calculations based on the fund balance reports to show that by borrowing funds from Highway-Outside Village and General Funds that the Town would have sufficient funds to buy the 10-wheeler truck with snow plow that the Highway department will be receiving soon. He said that at the end of the year 2021 cash on hand was 242,850 with \$189,731 un-appropriated. He thought that with the CHIPS money, \$140,000/yr, and FEMA money and some of the ARPA money, plus the \$8000-\$10,000 that the old Sterling would get, and money borrowed from the General fund, the truck could be bought outright, but may be \$20,000 short. Reynolds said that the ARPA money in the FEMA account: \$76,000, with another \$76,000 to come, could be used toward the truck. He said that ARPA would also be used for central air in the Town Hall.

There was a question as to whether the Town should get bids on the Booth Road FEMA project, by April? Reynolds was unsure if there would be an extension.

Wyckoff questioned, what is the process for CHIPS money. MacCheyne submits by the deadline a couple times a year for money already spent. The reimbursement money is received in the Fall.

Foster asked whether the Town has Flood Plains maps. He also wondered if the Town Code Enforcement Officer, Roger Ward, should be sent to the Flood Plain 'School'. He also wondered if Camp Barton had a designated flood plain. Morrell said that the maps are available on line, it is a Federal program, and related to insurance.

Nottke asked for comments on Part C of the Town's Personnel Policy. There was much discussion about if regular part-time employees should have benefits, holidays, or sick leave. She asked for the Town Board member's input via email.

Nottke said that she and Reynolds planned on attending the Emergency Services course with the County.

Nottke introduced the Resolution, a Request For State Acquisition Of Camp Barton and Memorandum of Understanding(MOU), prefacing with how the process began months ago with a meeting of the Boy Scout council and local municipalities when they agreed to look for ways to protect the property and not allow for further damage. Resolutions and Memorandum of Understanding and letters to the Governor were signed. A petition to "Save Camp Barton" went out that received about 5000 signatures. They began looking into finding ways to garner money and purchase the land. They received a call from Fred Bonn, Finger Lakes Regional Director of NYS Parks, who told them that the NY Parks department has money to purchase properties, but do not have the funds to manage and operate the property. Now, local municipalities have joined together to sign an MOU to further the process, in order for the NYS Parks to consider the purchase of Camp Barton. Nottke pleaded, that for the future of the lake and the property, and in continuing to be good stewards, that the Covert Town Board will consider passing the resolution and signing the MOU.



Nottke said that a meeting with the Town of Ulysses, Village of Trumansburg and Town of Covert took place on February 15th at the Trumansburg fire station and on Zoom, a recording available on line, and hoped that all attended or listened to the meeting and had their questions answered.

Foster said that he thinks that an entity/corporation should be created to assume the operation and maintenance, responsibility and liability. Nottke agreed that they should perhaps work toward that goal, but without the MOU in place, the land will not be purchased. Foster said that he would like that goal included in the MOU. His concern is that the "further resolve" section could be construed as a blank check. Nottke said that these concerns would be part of the discussion after the MOU is signed.

Morrell said that signing the MOU would facilitate decisions on the financial aspects of the undertaking, but contained no monetary commitments yet. He said that the maintenance funds would mainly be from the taxpayer. He pointed out that, when the MOU is signed, there would be ≈ 15+ elected people to 'call the shots' and the "entity" would be subject to the decisions made by the municipalities of the MOU.

Nottke said that Trumansburg and Ulysses already have funds for day camps. Also, that the Village of Interlaken is interested in joining in.

Planning Board member Katherine Sender brought up that Covert does not have to be involved, but if they're not involved, two other municipalities will be making big decisions on what happens to Covert property.

Planning Board member Carl Pell said that we are acting like if we don't do something, Frontenac will be lost and destroyed. He said that is not true, that a lot of times, private business does a better job than Public. As a longtime resident of Covert, he wants to be careful of how much the Town gets involved. He said it seems like Ulysses and Trumansburg are more gung-ho than we are and we should be careful how much we put into it, if anything. He doesn't think the taxpayer should fund something that will only be used seasonally. He said that private people do a better job than public and pointed to Willard and Seneca Army Depot. He said that once off the tax rolls, it never comes back. He asked that the Town be careful when deciding to spend a lot of money.

Bishop asked how much it will cost and where will the revenue come from. The numbers he heard were anywhere from \$75,000 to \$200,000. Also, he said the people that use the facility will have to pay big money. He also thought that the uses for the property and those expenses have not been defined. Bishop pointed out the lines in the Resolution " municipalities would, collectively, assume operational and maintenance costs and responsibilities...", asking if that is not a financial commitment.

The Town can opt-out at any time, Morrell said, as long as there is no money involved.

Nottke said that the Parks people do not want us to fail and that they will help to make sure that it is a success. She said there is money out there, and it's not necessarily going to be all taxes. There are many avenues for funding. She said that they did speak with a park that cost only \$15,000/year for a park ranger, and they are slowly setting up the operation.

Sender pointed out that the Boy Scouts will still want access to the property and that would be revenue.

Foster asked if the last two lines could be stricken from the MOU. Nottke said it was written for all the municipalities and there is no monetary commitment. Morrell said that the Resolution and MOU will allow the State to purchase the land for the municipalities.

Chris Nelson said that with 6 - 10 cabins rented out every weekend and the other buildings available for rental, the facilities will be used. Also, that over the years they have been used by many organizations including Army Core of Engineers, Cornell outdoor education,... and that they are equipped to do the projects that need to be done. He said that as soon as it is up and running, people will come.

Maureen Shallish quoted Fred Bonn, "You are not reinventing the wheel. This has happened at 3 different properties within New York State that have succeeded... They have zero failure rate". She asked that the Town be forward-thinking, preserve the land and have a voice in how we will do that. She asked that, as taxpayers, to be our voice, represent all of us by signing the MOU to continue the discussion. She asked that the Town represent the taxpayer, on all sides of the discussion.

Morrell said that the point is: It's in the Town of Covert and he thinks the Town would want to be involved.

**Resolutions:**

**RESOLUTION #2 OF 2022**

**REQUEST FOR STATE ACQUISITION OF CAMP BARTON AND INTENTION TO NEGOTIATE  
A COOPERATIVE OPERATION AND MANAGEMENT AGREEMENT OF THE ACQUIRED PROPERTY**

**WHEREAS**, Camp Barton, is a 129-acre property located on the western shore of Cayuga Lake in Seneca County, Town of Covert; and,

**WHEREAS**, the Baden Powell Council of the Boy Scouts of America has initiated proceedings for the sale of this property; and,

**WHEREAS**, the municipalities of the Town of Covert, Town of Ulysses and Village of Trumansburg passed a joint Memorandum of Understanding (MOU) in November 2021 declaring that the three municipalities would work on “finding means to preserve for public use and enjoyment all or a portion of the Boy Scout Camp Barton (“Barton”)", and that “Barton is considered critical to providing public access to Cayuga Lake, particularly to youth organizations, and to the environment and watershed of Cayuga Lake.”; and,

**WHEREAS**, the three municipalities have formed a working group and are desirous to have assistance from The State of New York to acquire and protect Camp Barton and make it available for use by the general public; and,

**WHEREAS**, the Town of Ulysses and the Village of Trumansburg have the authority to allocate funds and resources outside of their respective geographic boundaries, when doing so in partnership with The State of New York or other appropriate municipal entity, for purposes such as the acquisition, protection, and public use of recreational facilities; **NOW THEREFORE**,

**BE IT RESOLVED**, that the Town of Covert requests that the New York State Office of Parks, Recreation and Historic Preservation acquire that portion of the Camp Barton property which includes no less than the waterfront, the main camp, and Frontenac Falls; and,

**BE IT FURTHER RESOLVED**, that the Town of Covert, along with at least one additional municipal partner, intends to negotiate a Cooperative Operation and Maintenance Agreement with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) and that the municipalities would, collectively, assume operational and maintenance costs and responsibilities for those portions of the Camp Barton property that is acquired by OPRHP; and,

**BE IT FURTHER RESOLVED**, that the Covert Town Board approves the Supervisor to sign the Memorandum of Understanding to negotiate a Cooperative Operation and Maintenance Agreement with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) and the partner municipality(ies); and

**BE IT FURTHER RESOLVED**, that the Covert Town Board appoints Supervisor Michael Reynolds and Deputy Supervisor Deborah Nottke to represent the Town in these negotiations.

Foster moved, seconded by Nottke. Aye-Nottke, Aye-Foster, Aye-Reynolds, Nay-Wyckoff, and Nay-Bishop.

**MEMORANDUM OF UNDERSTANDING**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made effective the 14<sup>th</sup> day of March\_2022 by and among the Town of Covert, the Town of Ulysses and the Village of Trumansburg, each being a municipal corporation under the laws of the State of New York, each being a “Participating Municipality” and collectively the “Municipalities”.

This MOU formally states the intention of the Municipalities herein named to negotiate a license to

operate Camp Barton/Frontenac Point State Park, which property is proposed to be acquired by the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP) from the Baden/Powell Boy Scouts Council, such license to be negotiated in advance of such proposed acquisition and effective only upon the successful closing of the proposed acquisition.

The Municipalities further agree as follows:

Camp Barton consists of approximately 129 acres of largely undeveloped land, including extensive waterfront on Cayuga Lake, at Frontenac Point. Barton is considered critical to providing public access to Cayuga Lake, particularly to youth organizations, and to the environment and watershed of Cayuga Lake.

Accordingly, the Municipalities agree as follows:

1. Each of the Municipalities shall name no more than two but not less than one responsible person(s) to negotiate with OPRHP on behalf of their respective municipality.
2. All communications by and among members of the working group shall be reduced to writing and shall be made available to each of the Municipalities.
3. Any Municipality choosing not to join in this MOU may be later included only upon unanimous agreement of the Participating Municipalities.
4. This Memo is executed by the persons signing below, each of whom has been authorized to do so by the governing body of the Municipality joining in this Memo.

Nottke moved, seconded by Foster, to approve the transfer of \$11,000 from A1320.4 Independent Auditing:Contractual to A1320.1 Auditing:Personal Service, for the Bookkeeper's salary. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Nottke moved, seconded by Foster, to re-advertise for a request for bids for lawn mowing service for Covert Municipal Building, Old Covert Town Hall and Old Covert Cemetery for the year 2022 or longer. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Nottke moved, seconded by Wyckoff, to approve the Interlaken Historical Society's use of Town Hall on April 25, 7 pm.

Nottke moved, seconded by Wyckoff, to approve the Supervisor's Income and Expenditure report for the month of February 2022. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Foster moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of February 2022. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Bishop, to approve Town Clerk report for the month of February 2022. Town Clerk received a total of \$625.00; \$351.94 was remitted to the Supervisor. Tax Collector received a grand total of \$2,015,529.13 through February '22 with about 120 remaining bills to be paid. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Bishop, that Highway Fund Vouchers #24-37 in the amount of \$112,228.96 and General Fund Vouchers #37-58 in the amount of \$11,504.08 be approved for payment. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, to adjourn the meeting at 8:33 P.M.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY  
REGULAR TOWN BOARD MEETING**

April 11<sup>th</sup>, 2022

The regular meeting of the Town Board of the Town of Covert was held Monday, April 11, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

<b>Roll Call:</b>	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present
	Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan, Town Code Enforcement Officer Roger Ward and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:06 P.M. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Wyckoff, to approve the minutes from March 14<sup>th</sup>, 2022. Aye - Wyckoff, Aye - Nottke, Aye - Bishop and Aye - Foster.

Two bids were received for mowing of the Town Hall, Covert Cemetery and Old Town Hall properties: Mr. Outside, Jamie Morgan, for \$5005/yr and JB Lawncare Services, LLC, John Yonkin, for \$2080/yr. Both contractors provided Certificates of Insurance.

**Public Hearing:** Nottke moved, seconded by Bishop, to open the Public Hearing at 7:10 p.m. to hear any comments on the Variance Request for Nick and Tiffany Joseph, 4340 E Covert Rd., Interlaken, to construct a second residential building where there is a limit of one dwelling structure per parcel under the Land Management Ordinance.

Morrell restated that the Planning Board's recommendation to the Town Board is to deny the Variance and suggest the owner's subdivide the property to fall within Town Code.

Nick Joseph asked that the Town Board approve the Variance without subdivision of the property.

Joseph said that if the property were subdivided, the property lines would be irregular and triangular to accommodate the new house and the terrain. Joseph also said that the two buildings would be sharing one well, but they would have 2 septic. The new home, waiting in Clifton Springs, would be deconstructed and reconstructed on the property. A Seneca County permit would also have to be granted prior to the installation.

Foster said he was not in favor of creating a substandard lot and did not feel the need to force the applicant to subdivide. He thought, given the shape of the lot and the existing home is more like garage converted to an apartment, the property would be worth more as one parcel rather than two. He also warned that another subdivision would put the properties, with 3 previous subdivisions, on the verge of a "major subdivision".

Morrell reminded the Board that the LMO states "1 dwelling per parcel", but the Board has the authority to grant a Variance for "unusual or unforeseen circumstances" from any provisions of the Ordinance except as related to the Seneca County Health Dept.

Bishop mentioned that a conditional permit would be hard to enforce. Morrell agreed that it would be setting things up for problems later.

Morrell asked that with the woods line, the unusual shape and drainage, would it be difficult to make that parcel useable? If the parcel were to be subdivided later, would there be enough space for the buildings to have water, septic, parking, etc.? He said that what the Board decides will be forever.

Nottke moved, seconded by Bishop, to close the Public Hearing at 7:30 p.m.

**Return to Regular Meeting:**

In the absence of Highway Superintendent MacCheyne, there was brief mention that the new Western Star is still in Syracuse, the highway department is using the new F450 and the 2012 F450 would hopefully be sold to Shawangunk for \$30,000 in the upcoming week, and that the 2012 truck had turbo, brakes and lights fixed in this past year.

Adams-Compton said that Dog Enumerations should be done every 2-5 years, but it had been nearly nine years since the last one in Covert. She asked for the Town Board's approval to put an insert in the local Shopper to 'get the ball rolling' and that, after a two month grace period, an enumeration fee would be charged for unlicensed dogs and Dog Control Officer Jamie Vangalio could do the enumeration. The cost of the enumeration may be more than the income from new licensed dogs, but the licensing of dogs through the Town is required by NYS Law.

Nottke said that she and Reynolds had attended the Homeland Security Emergency Services course with the County.

Nottke said she had spoken to Jim and Ralph Bailey of the Interlaken Fire Department who told her there is a need for volunteer firefighters. It is especially difficult to get the young people involved. They have advertised and gone into the schools. Bailey mentioned that anyone can help; there are needs for a variety of jobs including providing for the banquets and barbeques. He said that firefighting volunteers need training: 4 classes, 4 weekends, 20 hours.

Bailey said that if the volunteer fire department would have to become a paid department, it would mean an increase in taxes.

Wyckoff asked about whether the fire departments would be included in the retirement system. Bailey said that proposal had been dropped, but now there is a proposal that active members of fire departments would receive a 10% assessment reduction for property tax. Reynolds said he proposed this and it is up for a vote with the County on April 12<sup>th</sup>. If passed, it would head to the Towns and Schools for a vote.

Nottke reported that, even though the Town did not receive the Bridge NY grant, she's been in touch with David Roth, acting Director of Regional Programming and Planning with NY DOT, who said that the Town of Covert is still on the list for receiving a grant for Frontenac Bridge. If that doesn't work out, there is one more 'back up' grant available.

Nottke said that she and Supervisor Reynolds plan to meet with Mayor Richardson of Interlaken, Ulysses Supervisor Olson and the director of Trumansburg/Ulysses recreational program on Wednesday. Interlaken has interest in joining their summer rec program. She said that the Village Board was 100% on board with the acquisition of Camp Barton, especially as it pertains to the Summer Rec Program, and would like to sign a memorandum of understanding with the Town of Covert.

Nottke said that the meeting for Camp Barton she and Reynolds attended was with legal teams, surveyors, reps from Boy Scout Council. She said that the acquisition of Barton would be in 12-16 months, and in the meantime, they have been working on the organization for management of the camp with an agreement in the works. They were given a personal contact for grants. She said that there were 52 buildings to report on the information portion for a grant. Foster said he spoke with Bill Shaw about the creation of a legal entity for a not-for-profit for the camp. The next meeting is April 21<sup>st</sup>.

Wyckoff commended the Highway department for how nice the roads and intersections looked after they had been swept off. Glen Boyes said that it was better to clean the roads when wet – easier on the equipment, safer, and less dust.

Reynolds said that Gary Hunt was looking for Town employees/officers to ride the float pulled by the new dump truck in this year's Old Home Day, June 11<sup>th</sup>. He also mentioned that Fireworks were scheduled for Friday night, 6/10.

Morrell detailed the situation of the lawn mowing bids: the low bid was from JB Lawncare Services LLC of Waterloo, by less than 1/2 of the other bid from Mr. Outside. Both bidders provided Certificates of Insurance for \$2,000,000.

Foster said the tax money in the Highway-townwide account did not appear in the Supervisor's report correctly. Reynolds said that the money is in the right account in the bank, just doesn't look like it was moved in the report.

Members of the Board questioned the need to be part of the Cayuga Lake Watershed Intermunicipal Organization. Reynolds said they sample the lake, clean out hydrilla, water chestnuts, and tackle watershed issues. Morrell said that, most importantly, the organization was established as a means for Towns to access State grant funds. Reynolds mentioned that the Town is at the top of the list for a grant for the salt barn.

#### **Resolutions:**

Foster moved, seconded by Nottke, to designate the Town of Covert Town Board as the lead agency for making SEQR determinations for the approval of the Variance for Nick and Tiffany Joseph, 4340 E Covert Road, Interlaken, to construct a 52' x 28' second residence where there is a limit of one dwelling structure per parcel as required by the Town of Covert Land Management Ordinance(LMO). Pursuant to 6 NYCRR 617.5(c)(12) it is hereby determined that the action proposed

in this application constitutes a Type II action as defined under said regulation and does not require an environmental impact statement or any other determination or procedure. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Foster moved, seconded by Wyckoff, to approve the Request for Variance from the Land Management Ordinance for Nick and Tiffany Joseph to construct a second residence at 4340 E Covert Rd, Interlaken, where there is a limit of one dwelling structure per parcel as required by the LMO. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Foster moved, seconded by Nottke, to declare the 2012 F450 as surplus. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Foster moved, seconded by Nottke approve the sale of the 2012 F450 truck to the Town of Shawangunk for \$30,000. Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, to approve the lowest bid from JB Lawncare Services, LLC for Lawn Maintenance Contract for the mowing of lawns at Covert Municipal Building, Old Covert Town Hall and Old Covert Cemetery from May 1, 2022 - October 31, 2022. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Nottke moved, seconded by Foster, to approve the Joint Services Agreement for Appraisal Services, Exemption Services and Assessment Services by the County of Tompkins from July 1, 2022 to July 1, 2025. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye- Foster.

Nottke moved, seconded by Foster, to re-appoint Gary Hunt to the Assessment Review Board for a term ending 9/30/2026. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Foster moved, seconded by Nottke, to re-appoint Jen Persoon to the Assessment Review Board for a term ending 9/30/2027. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Nottke moved, seconded by Foster, to approve the Memorandum of Agreement With The Cayuga Lake Watershed Intermunicipal Organization effective January 1, 2022 to December 31, 2026 with automatic renewal unless 90 day notification of intent to cancel. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Nottke moved, seconded by Bishop, to approve the initial steps of conducting a dog enumeration for the Town of Covert, beginning with a mailing and/or insert in local paper to notify and encourage all residents to license their dogs per NYS Ag + Market Law Chapter 69, Article 7. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Foster moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of March 2022. Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve Town Clerk report for the month of March 2022. Town Clerk received a total of \$761.00; \$418.31 was remitted to the Supervisor. Tax Collector received a grand total of \$2,123.556.01 for 2022 Town and County Taxes. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve Code Enforcement Officer's 2022 1st Quarter report. Aye-Wyckoff, Aye- Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, to approve Dog Control Officer's report for the month of February 2022 . Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Bishop, that Highway Fund Vouchers #39-57 in the amount of \$22,515.26 and General Fund Vouchers #59-87 in the amount of \$26,265.54 be approved for payment. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to go into executive session for the purpose of discussing matters that reflect upon employment history and performance of particular employees of the Town, at 8:25 pm.

Nottke moved, seconded by Bishop, to come out of executive session and adjourn at 8:50 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
May 9<sup>th</sup>, 2022

The regular meeting of the Town Board of the Town of Covert was held Monday, May 9, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

<b>Roll Call:</b>	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present
	Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan, Town Code Enforcement Officer Roger Ward and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:03 P.M. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Foster, to approve the minutes from April 11<sup>th</sup>, 2022. Aye - Wyckoff, Aye - Nottke, Aye - Bishop and Aye - Foster.

Highway Superintendent MacCheyne said they cold patched roads, broomed intersections, hauled crusher run, cleaned areas of winter plow damage, did regular road maintenance and equipment maintenance. He also reported prepping the 2012 F450 for sale to Shawangunk, and the new 2022 F550 for use. He reported that they attended a mandatory safety meeting in Romulus and one employee was out with Covid-19 for a couple weeks. He said that a couple of people had asked for garbage bags to clean up debris on the roadsides.

Nottke asked if there had been any news in getting an accurate survey of the Town's Lakeview Street property. MacCheyne said he had asked, and that there must be a different survey because of a marker in the middle of the Northern neighbor's garage. They are now hoping to put the salt barn closer to the Town barns. During heavy rains the salt pile washes away. It was agreed that a correct survey should be done of the property regardless of whether the salt barn goes there.

Reynolds said that Erin from Seneca County Soil and Water is currently working on grants for the salt barn.

Adams-Compton said that the Interlaken Community Action Group would like to have fireworks on June 10th at the end of Knight St/Firemens' field at the start of the Interlaken Olde Home Days.

In 2013, a total of 530 dogs were counted, 280 unlicensed, half were licensed at the time. For this year's enumeration, a conservative guess of 150 unlicensed dogs is projected. At the Town Board's approval, an enumeration fee of \$20 per dog would apply to any unlicensed dogs after July 1st. Also, an insert for dog licensing and enumeration in the local Shopper would be in the upcoming paper, for Interlaken addresses only, and additional flyers would be mailed to Trumansburg residents within the Town of Covert. Dog Control Officer Jamie Vangalio will conduct the enumeration beginning in July.

Nottke announced that the Town received a 2.2 million dollar grant for the Frontenac Bridge. The Town will have to approve a resolution prior to execution of the grant funding.

Nottke said that there are a couple of Assemblymen working to get a bill passed for a CHIPS-type funding program to benefit EMS and Fire Departments.

Wyckoff said he was contacted by John Gilfus who was asking where his development permit and appearance ticket/fine stood in the proceedings regarding the storage building he had erected without a permit. The ticket was issued during the NYS Court's shut down due to Covid-19. Morrell would look into the situation.

Reynolds said that the ARPA deadline was April 30th for the initial reporting on the use of the relief money. He has filed for a one year extension. Reynolds asked for the Town Board's input on uses for the money. He said that it can be used on central air for the Town Hall, an outdoor sign, the Western Star truck, Covid pay reimbursement; he has about \$40,000 in estimates to use. Half of the 153,000 was received last summer, half will be received in ≈July.

Reynolds asked the Board's input on financing for the new Western Star. He said that with \$100,000 in highway surplus money and with ARPA money, he had asked for quotes on financing \$100,000 of the total \$236,000. The loan would require a lien. He said the loan could be paid off early. MacCheyne said that they planned on taking the box off the Sterling and putting on the International. There are no parts available for the Sterling at 20 years old. He would rather keep the International and sell the Sterling. Other Towns are reporting that there is a 2 year wait time on any equipment. Reynolds said that a 20 year old 10 wheeler got ≈\$10,000 at RTI Auction. Towns are looking to leave out the middleman.

Foster asked whether the \$110,000 FEMA money would be spent soon. MacCheyne said by October the money should be used. The Booth Road and South Frontenac projects are in the hands of TG Miller. The NYS requirements for the culvert plans keep changing. Interlaken Beach, Stout Road and East Covert Road have flood repair projects still. The money would be spent first, then reimbursed.

MacCheyne said that CHIPS will be turned in next month, money to be received in September.

Foster also asked about whether there had been an increase in costs. The prices of materials, ie. blacktop, have fluctuated, but the cost of fuel has close to doubled.

Foster said he thought that the truck could be purchased outright by using fund balances, paid back with interest, and borrowing money from FEMA account. Reynolds said he thought that the General fund was "dirt poor" but he would ask Nancy again. He thought in theory it would work.

There was discussion about the Development Permit and Variance Application for Glenn Parker to construct a new home at 8258 Interlaken Beach Road. The application reflected 20' setbacks but the drawing indicated 9 1/2' setbacks. The property size is substandard. Also, there was no indication of whether the existing home would be taken down. The Board wished to see the construction plans. The Town Board asked for clarification before proceeding with the Variance process. Roger Ward will get the clarification necessary.

Morrell said that being in the middle of receiving grant money for the Frontenac Bridge and with the Camp Barton acquisition, paperwork should be coming soon.

The acceptance of grant money for the bridge at Frontenac requires that the Town (or County) comes up with 5% of the cost. Reynolds thought the County would pay for the 5%. The MOU and resolution would have to be passed first, then they could proceed with the engineers. The bridge has been on the agenda for more than 30 years.

Ward reported that there had been 4 new Applications for Development in the past month, including the one for Parker.

#### **Petitioners:**

Dick Westbrook commented, "How 'bout going after the cats?", in response to the plans for dog enumeration. Foster said there are a lot of voles.

Meg Jastran said that during the recent Friends of the Library 5K walk down County Road 150, east of Lucas Vineyards, she noticed that there was a steep drop off to a ravine, a dangerous spot that would benefit from guard rails. Reynolds said that the County received two hundred to three hundred thousand to put into the restoration of that creek bank. Also, the County had dumped a spoils pile recently, at the request of property owners, but probably will clean it up.



## Resolutions:

Nottke moved, seconded by Foster, to approve the 2022 Interlaken Historical Society Agreement. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, to approve the 2022 Interlaken Public Library Agreement. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

### **Resolution #3-22**

#### Town Of Covert, Seneca County, New York Resolution Adopting Fees Pertaining To The Licensing Of Dogs

**WHEREAS**, the Town Board of the Town of Covert has adopted a Local Law No.01 - 2010 Adopting Regulations Regarding the Licensing of Dogs; and

**WHEREAS**, this Local Law requires the Town Board to establish certain fees and surcharges pertaining to the licensing of dogs.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Covert hereby establishes the following fees and surcharges:

1. The license fee for a spayed or neutered dog shall be \$10.00
2. The license fee for an unspayed or an unneutered dog shall be \$20.00
3. The NY State surcharge if the dog to be licensed is altered is \$1.00
4. The NY State surcharge if the dog to be licensed is not altered is \$3.00
5. The surcharge for every dog counted in an enumeration but is found to be unlicensed shall be \$20.00.
6. The fee for each purebred license is \$25.00 for one(1) to ten(10), \$50.00 for eleven(11) and no more than twenty-five(25), and \$75.00 if more than twenty-five(25), registered purebred dogs or purebred dogs eligible for registration over age six months and harbored on the owner's premises at the time of the application.

AND BE IT FURTHER RESOLVED, that these fees shall be effective as of May 1st, 2022

Nottke moved, seconded by Wyckoff . Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

### **Resolution #4-22**

The following Sections of the Town of Covert Personnel Policy shall be replaced with new policy to include Regular Part Time Employees:

#### **Section 5-3 Overtime/Holiday Pay Policy**

Employees will be paid time plus one half (1.5) for all hours worked over forty hours per week. The Highway Superintendent or their designee shall approve all overtime before the employee starts the overtime.

For hours worked on a designated holiday, **full time** employees will be paid at a rate of time plus one half plus the straight time pay (2.5) . Paid holidays, vacation time and funeral leave pay will be computed as time in calculating overtime during the work week in which the holiday, vacation or funeral leave falls.

**A regular part time employee for the Town of Covert, when scheduled to work on any of the Federal Holidays, will be paid a rate of time plus one half of their hours worked for that holiday.**

Full time employees in the highway department who are called in to work outside their regular working hours will be guaranteed a minimum of four (4) hours pay.

#### **Section 5-4 Jury Duty Pay**

An employee called to serve on a jury will be paid at the employees regular compensation rate and will pay to the Town any check or money received for jury duty.

## Section 5-5 Vacation Pay

The rate of vacation pay shall be the employees regular straight time hourly rate in effect for the employees regular job at the time the vacation is taken.

## Section 5-6 Designated Holidays

**Full time** employees shall receive paid leave on the following holidays:

New Years Day	Labor Day
Martin Luther Kings' Birthday	Columbus Day
Presidents Day	Veteran's Day
Memorial Day	Thanksgiving Day
Juneteenth	Christmas Day
Fourth of July	One Floating Day* (full time employees only)

In the event a holiday occurs during the period an employee is on vacation leave, such holiday shall not be counted as part of the employees vacation.

\*A floating holiday is to be designated by the employee with the consent of the department head. Such consent is not to be unreasonably withheld.

Nottke moved, seconded by Wyckoff, to adopt the above changes to the Personnel Policy for Regular Part Time Employees. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Wyckoff moved, seconded by Foster, to approve the Interlaken Community Action Group's Request for Outdoor Fireworks Display Permit for June 10, 2022 at dark. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Foster moved, seconded by Nottke, to approve the Supervisor's Income and Expenditure Report for the month of April 2022. Aye-Wyckoff, Aye- Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of April 2022. Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Bishop, to approve Town Clerk report for the month of April 2022. Town Clerk received a total of \$1,075.00; \$529.99 was remitted to the Supervisor. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve Code Enforcement Officer's report for the month of April 2022. Aye-Wyckoff, Aye- Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Bishop, that Highway Fund Vouchers #58-71 in the amount of \$13,661.83 and General Fund Vouchers #88-106 in the amount of \$9,710.25 be approved for payment. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to adjourn at 8:12 p.m.

Foster moved, seconded by Nottke, to reconvene at 8:22 p.m.

Nottke moved, seconded by Wyckoff, to approve the Town Supervisor to sign all necessary documents for the processing of the NYS Locally Administered Federal Aid Project grant for the Trumansburg Creek Bridge Replacement on Frontenac Road. Aye-Wyckoff, Aye- Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to adjourn at 8:24 p.m.

Respectfully submitted,  
Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY  
REGULAR TOWN BOARD MEETING**

**June 13<sup>th</sup>, 2022**

The regular meeting of the Town Board of the Town of Covert was held Monday, June 13, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

<b>Roll Call:</b>	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present
	Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan, Town Code Enforcement Officer Roger Ward and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:00 P.M. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Wyckoff, to approve the minutes from May 9<sup>th</sup>, 2022. Aye - Wyckoff, Aye - Nottke, Aye - Bishop and Aye - Foster.

Highway Superintendent MacCheyne said they cold patched roads, added crusher to dirt roads, blacktopped Town Line and Halls Corners Roads, added stone to driveways and mailboxes, hauled crusher run, and did regular maintenance on equipment. They assisted the Towns of Ovid and Lodi with paving, and put millings and crusher in the Lakeview Cemetery, moving dirt and stone by the parking area.

He met with one of the engineers from TG Millers about the Stout Rd FEMA project. They have decided on the design. Reynolds said Ryan/Municipal Disaster Consultants had not heard yet. MacCheyne said they're waiting to see the size of the box culvert before deciding how much work they will do themselves. He said it will be metal.

Reynolds asked whether there is a Booth Rd plan yet. MacCheyne said he hasn't seen one yet. The design has changed. It will also be a box culvert.

Adams-Compton said that about 45 new dogs had been licensed since the notices of dog enumeration had gone out. The enumeration will begin around the 5th of July.

Adams-Compton will be on vacation from July 13<sup>th</sup> - 20<sup>th</sup>. Quan plans to fill in in her absence.

Nottke said that she had a conversation with the Trumansburg Mayor and Ulysses Town Supervisor regarding the operating and managing of the Camp Barton park. They established some grants to apply for and discussed setting up a 501C3 to contract with the municipalities. They also discussed naming the park. There was some resistance to the use of "Frontenac Point", questioning the namesake's character.

Nottke said she received a text that the Camp Babcock-Hovey in Ovid may be going up for sale. It would be voted on at a meeting of the Seneca Waterways Council on June 14<sup>th</sup>.

She said that MacCheyne, Reynolds and she had a meeting with the engineers for the bridge grant for Frontenac Bridge.

Nottke said that beginning July 8<sup>th</sup> fire departments with emergency medical services can start charging for their services.

Reynolds said that at the Bridge Grant meeting, they discussed who would handle the assets. Roy Gates of Seneca County said the County would handle the grant and sponsor the Town for the Frontenac Bridge project. A resolution and MOU would have to be in place. With the rising costs, they thought it may cost over 2 1/2 million, but with the Federal grant, there is no cap. The Town would pay 5%. The Town would still be part of the design decisions.

Eric Barden of Hamilton Building Services shared about the situation of the Development Permit and Variance Application for Glenn Parker to construct a new home at 8258 Interlaken Beach Road. The application was denied due to the short set-backs. The neighbors on either side wrote letters of approval of the project. He explained that the new residence would be built at the back of the lot, up an incline, by open woods. Once the structure is built, the old house would be demolished. Morrell asked why it would be placed so far up from the road. Barden said for a better view of the lake. Foster asked if it would be using the same septic. The answer was 'yes' and the home would be used for 3/4 of a year and water, drawn from the lake, and septic would be shut down/drained for 1/4 of the year. The road is maintained privately. Morrell said that the paperwork for receiving grant money for the bridge at Frontenac looks in order and seem to be the standard documents and there is no reason not to sign them.

Morrell asked what were the advantages to having a 501C3 for the Camp Barton park. Nottke said she would explain.

**Petitioners:** Glenn Boyes asked for the Town Board's input on his plans to subdivide his property on Rte 96A into 2 properties. He said he had 8.8 acres but only 212' of road frontage. The Land Management Ordinance states that "Each lot shall have a minimum of 200 feet frontage along any public road". Boyes said he was thinking of three options: to sell part of the property, selling their house + building a new one, or to use for a business opportunity.

Foster said that if the property were divided, it would create two sub-standard lots and neither could build without getting a Variance. Foster said he would be creating his own hardship. Morrell said that the LMO reads "Where there are unusual or unforeseen circumstances or hardship, the Town Board may, after a public hearing, grant variances from any of the provisions of this Ordinance" and pointed out that the circumstance would not be unforeseen. He thought ultimately the properties would be large enough despite the road frontage issue.


Bishop said the concern would be that if it's a long-term plan, in 2-3 years the Town Board may be different Board members with different opinions.

Foster suggested that Boyes "fly it by" the Planning Board for their opinions. It will be added to their agenda.

Dick Westbrook asked about the truck that got wrecked. MacCheyne said it's in the shop; they don't know the cost yet.

**Resolutions:**

**Resolution #5-22**

Office of the New York State Comptroller  
  
 New York State and Local Retirement System  
 110 State Street, Albany, New York 12244-0001  
 Please type or print clearly in blue or black ink

Employer Location Code  
3 0 3 7 3

Received Date

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

**Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

**RS 2417-A**  
(Rev. 11/19)

BE IT RESOLVED, that the Town of Covert / 30373 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Michael Reynolds	xxxx		Town Supervisor	01/01/2022-12/31/2023	6	12.06	<input type="checkbox"/>	monthly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
<b>Appointed Officials:</b>									
Nancy Swartwood	xxxx		Bookkeeper to Supervisor	02/01/2022-12/31/2023	6	1.86	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, \_\_\_\_\_ secretary/clerk of the governing board of the \_\_\_\_\_ of the State of New York,  
(Name of Secretary or Clerk) (Click one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 13th day of June, 2022 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Covert on this 14th day of June, 2022.  
(Name of Employer)

**Affidavit of Posting:** I, Leslie Adams-Compton being duly sworn, deposes and says that the posting of the Resolution began on June 14, 2022 and continued for at least 30 days. That the Resolution was available to the public on the: \_\_\_\_\_  
(Date) (Name of Secretary or Clerk)

Employer's website at: \_\_\_\_\_  
 Official sign board at: \_\_\_\_\_  
 Main entrance Secretary or Clerk's office at: 8469 S Main St, Interlaken, NY

Page 1 of 1 (for additional rows, attach a RS 2417-B form.)

(seal)

Nottke moved, seconded by Foster, to approve Standard Work Day and Reporting Resolution, above. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Nottke moved, seconded by Foster, to refer the Variance Request for Glenn Parker, 8258 Interlaken Beach Rd, to the Planning Board on June 30, 2022 at 7 pm. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Foster moved, seconded by Nottke, to schedule a Public Hearing for Variance Request for Glenn Parker on July 11, 2022 at 7 pm. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Nottke moved, seconded by Bishop, to hire Jamie Vangalio as Dog Enumerator for a salary of \$600, payable at the end of the Dog Enumeration, plus 59¢/mile, plus \$3.00 each unlicensed dog counted. Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve the Supervisor's Income and Expenditure Report for the month of May 2022. Aye-Wyckoff, Aye- Nottke, Aye-Bishop, Aye-Foster.

Foster moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of May 2022. Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve Town Clerk report for the month of May 2022. Town Clerk received a total of \$1,957.00; \$1,106.22 was remitted to the Supervisor. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve Code Enforcement Officer's report for the month of May 2022. Aye-Wyckoff, Aye- Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, to approve Dog Control Officer's report for the month of May 2022. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Nottke moved, seconded by Wyckoff, that Highway Fund Vouchers #72 - 82 in the amount of \$369,045.38 and General Fund Vouchers #107 - 122 in the amount of \$11,584.38 be approved for payment. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to adjourn at 7:49 p.m.

Respectfully submitted,  
Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA  
COUNTY REGULAR TOWN  
BOARD MEETING  
July 11<sup>th</sup>, 2022**

The regular meeting of the Town Board of the Town of Covert was held Monday, July 11, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

<b>Roll Call:</b>	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present
	Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Deputy Clerk Brian Quan, Town Code Enforcement Officer Roger Ward, Eric Barden, Beth Feldman and other interested citizens. Late: Town Attorney Patrick Morrell

**Call to order:** Supervisor Reynolds called the meeting to order at 7:01 pm. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Wyckoff, to approve the minutes from June 13<sup>th</sup>, 2022. Aye - Wyckoff, Aye - Nottke, Aye - Bishop and Aye - Foster.

**Public Hearing:** Nottke moved, seconded by Foster, to open the Public Hearing at 7:02 pm to hear any comments on the Variance Request for Glenn Parker, 8258 Interlaken Beach Rd., Interlaken, to construct a new residence where the setbacks are short on the left, right and rear property lines as required under the Land Management Ordinance.

There were no comments. Nottke moved, seconded by Foster, to close the Public Hearing and return to regular meeting at 7:04 p.m.

Highway Superintendent MacCheyne reported on cold patching, paving, adding crusher run, ditching, and spraying dust oil on Town roads, as well as maintenance on all equipment. They hauled blacktop for the Town of Tyre and paved with the Town of Lodi. One employee was out with Covid-19 for a week.

MacCheyne said he spoke with the head bodyshop technician at Tracey's regarding the truck that had been in an accident. They did not have a complete estimate of the repairs to be done, but all parts should be available. They have yet to take off the oil pan to check the motor.

Reynolds said he received emails regarding the need for resolutions to authorize advertising for bids and acquiring quotes for pipes for the Stout Rd/FEMA project. MacCheyne said he called Chemung Supply about pipes, but hadn't heard back yet.

Adams-Compton reported that about 80 dogs had been licensed or renewed during the month of June, about 90 total new dogs had been licensed since the notices of dog enumeration had gone out. Dog Control officer Jamie Vangalio had just begun the enumeration.

Wyckoff asked what the dog enumeration process will be: going to places with multiple dogs, how will she know which dogs are licensed? Adams-Compton said Vangalio will have a list of all licensed dogs, detailing breeds, etc.

Bishop asked if Reynolds had heard anything new about the hand gun legislation. He said it would affect our residents, who would have to renew every three years and go through training. He said the Sheriff's Department are supposed to perform social media checks on gun owners. Reynolds said the Board of Supervisors hadn't talked about it yet.

Nottke gave an update on the July 6<sup>th</sup> meeting with the NY Parks Commission. She said two appraisals have been met; they need one more and are working with the Boy Scouts on it; then they'll generate a number. They're discussing the shooting range; the boy scouts will perform testing and abatement for lead. They reported on the conditions of every building. A survey is being done by the Boy Scouts.

She said they will have a meeting on Wednesday at 11:00 regarding forming a Local Development Corporation (LDC). They will look at grants for the Town for the operating and managing of the Camp Barton park. They will have to decide which buildings to keep in the camp. She said that Commissioner Kulleseid was feeling positive about the project. She said that it is all moving forward nicely.

Foster asked if it would be more appropriate for the new LDC entity to make the decision on what buildings to keep at Barton. Nottke thought that Covert and Seneca County Code Enforcement should be included in on the decision.

Nottke said that when the acquisition happens, the Town can apply for grants, maybe by November.

Nottke said that, regarding the Frontenac Bridge grant, they would be calling David Roth, NY DOT, to restructure the proposal for the grant for Seneca County as the sponsor.

A meeting for the Frontenac Bridge is to be scheduled for July 14<sup>th</sup> or 15<sup>th</sup>, to include MacCheyne.

Reynolds reported on the Application for Development for the Village of Interlaken to update water intake, pump house and treatment, as well as a new waterline up the south side of Interlaken Beach Road. The schedule was to blacktop the road this year; that would have to be postponed. MacCheyne said the pitch will have to be changed so that water doesn't head into Flagg's driveway. New land has not yet been acquired from Flagg's or Sumner's for the project. Wyckoff said the project is scheduled for the Fall while the water level is down. There is concern that pipe will not be available.

Reynolds said there is a Variance Request for Feldman, 8255 N. Main St, to construct a cabin on their 80 acre property. The LMO states there is a limit of one dwelling structure per parcel. Beth Feldman asked if the Public Hearing could be fast-tracked. Reynolds explained that the procedure has to be followed, by law. Feldman has spoken to some neighbors who are not against the project. The Planning Board has reviewed the Application and recommended the Town Board approve it.

There was some more discussion on the Stout Rd/FEMA project. MacCheyne thought the work would be sent out to bid. The project could be three to four months out. MacCheyne also mentioned that because the government land, National Forest, is not taken care of, the Town roads are flooded out.

Reynolds reported that more ARPA money is expected this summer.

**Petitioners:** Barry Ford asked if the Booth Rd project box culvert would be started any time soon. MacCheyne said it's in the hands of the engineers, it's the biggest project and they haven't heard anything from TG Miller, P.C. about it. He said that NYS is supposed to replace pipe over Rte 89. Ford asked if the ditches would be dug deeper. Ford said the stone wall may collapse and he would take the stone if it did.

Feldman asked who was in charge of the sidewalk that washed away on Rte 96, on the side of County Road 150. Reynolds said a grant was received and they will be putting in a new one. NYSEG should be taking out the trestle soon. The County will work on the Rte 89 shoulder next year. The State will work across the road from Lucas Vineyards.

**Resolutions:**

Foster moved, seconded by Wyckoff, to designate the Town of Covert Town Board as the lead agency for making SEQR determinations for the approval of the Variance for Glenn Parker, 8258 Interlaken Beach Rd, Interlaken, to construct a 30' x 40' residence where the right, left and rear setbacks are not met as required by the Town of Covert Land Management Ordinance(LMO). Pursuant to 6 NYCRR 617.5(c)(12) it is hereby determined that the action proposed in this application constitutes a Type II action as defined under said regulation and does not

require an environmental impact statement or any other determination or procedure. Aye-Nottke, Aye-Foster, Aye-Wyckoff and Aye-Bishop.

Nottke moved, seconded by Wyckoff, to approve the Variance Request for Glenn Parker, 8258 Interlaken Beach Rd, to construct a 30' x 40' residence where the right, left and rear setbacks are not met as required by the Town of Covert LMO. Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to schedule a Public Hearing on August 8<sup>th</sup>, 2022 at 7:00 pm, for Variance Request for Beth and Richard Feldman to construct a 24' x 24' cabin with septic, where there is a limit of one dwelling structure per parcel as required by the Town of Covert Land Management Ordinance(LMO). Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Foster, authorizing T.G. Miller, P.C. to finalize the preparation of Bidding Documents for a Public Works Contract and issue an Advertisement for Bids for replacement of the Stout Road culvert. Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Foster moved, seconded by Nottke, authorizing T.G. Miller, P.C. and/or the Covert Town Highway Superintendent to obtain written quotations from pipe suppliers for the purchase and delivery of the Stout Road replacement culvert. Aye- Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to advertise for the Lawn Maintenance Contract for the mowing of lawns at Covert Municipal Building, Old Covert Town Hall and Old Covert Cemetery from May 1, 2023 - October 31, 2023. Aye-Foster, Aye-Bishop, Aye-Wyckoff, and Aye-Nottke.

Nottke moved, seconded by Bishop, to declare the spare storage cabinet(in the bathroom) as surplus and give to the Village of Interlaken. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve the Supervisor's Income and Expenditure Report for the month of June 2022. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Foster moved, seconded by Wyckoff, to approve the Highway Superintendent's report for the month of June 2022. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Bishop, to approve Town Clerk report for the month of June 2022. Town Clerk received a total of \$2126.00; \$1200.63 was remitted to the Supervisor. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to approve Code Enforcement Officer's report for the month of June 2022. Aye-Wyckoff, Aye- Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, that Highway Fund Vouchers # 83 - 95 in the amount of \$17,721.43 and General Fund Vouchers #123 - 142 in the amount of \$9,019.09 be approved for payment. Aye-Wyckoff, Aye-Nottke, Aye-Bishop, Aye-Foster.

Nottke moved, seconded by Wyckoff, to adjourn at 8:01 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk



Town of Covert, Seneca County  
Public Hearing & Regular Town Board Meeting  
08 August 2022

The public hearing and regular meeting of the Town Board of the Town of Covert was held Monday, August 8<sup>th</sup> at 7 PM at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

**Members Present:** Supervisor Michael Reynolds, Councilwoman Deborah Nottke, Councilman Bill Bishop, Councilman Brayton Foster, Councilman Todd Wyckoff.

**Others Present:** Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Deputy Town Clerk Brian Quan, and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:00 P.M. All rose for the pledge of allegiance.

**Public Hearing:**

Nottke motioned, Bishop seconded, to open the Public Hearing to hear comments on the variance request by Feldman to construct a cabin on their property; all approved. There were no comments.

Nottke motioned, Foster seconded, to close the Public Hearing; all approved.

**Approval of Minutes:** Nottke motioned, Wyckoff seconded, to approve the minutes from 11 July 2021; all approved.

**Mowing Bids:**

One bid was received: JB Lawncare Services submitted a bid of \$2405 for the 2023 mowing season, \$300 more than this year.

**Highway:**

MacCheyne reported of cold patching town roads, mowing roadsides, oil and stone paving Halls Corners Road and Extension Road, and ditching on West Covert Road, Kellys Corners Road, and Booth Road. They assisted the Towns of Ovid and Lodi with oil and stone paving and the Town of Romulus with asphaltting.

1a gravel was hauled and stockpiled for summer road work.

The 2006 Volvo grader and #4 grader were serviced and regular maintenance was done on other equipment.

Conversation about the Stout Road project and Booth Road project.

The ten-wheeler in the shop in Syracuse is waiting for parts; it is expected to be repaired sometime in September. Conversation about vehicle availability for winter ensued.

**Committees:**

Bishop spoke of traffic on County Road 142 that is fast, reckless, and sometimes loud. He expressed concerns about being on a tractor when these types of vehicles go by. He requested law enforcement investigate.

Bishop inquired of guidance on new gun laws (including permitting, gun storage, and reclassification of assault weapons) so residents who may be affected can take measures to ensure they are in compliance with the new laws.

Nottke advised municipalities related to the Camp Barton acquisition met to discuss the Local Development Corporation for the operation of a public park, which will be the operating agreement. Everybody, especially Town of Ulysses Supervisor Olson, has been working on it; a draft is expected by the end of August, for review by the 12 September Town of Covert Board meeting.

Following a meeting with NYS DOT Richard Sawczak, a resolution on the Frontenac Bridge was sent to the County. Reynolds will report back when he learns more.

Reynolds met Joel James Fey, the new Administrator for Trumansburg EMS; they are preparing for the budget in September.

Wyckoff observed the Lively Run project, the NYSEG trestle, looked close to completion.

Wyckoff spoke of short-term rentals, wondering the county's position on the matter. Reynolds advised the county's primary concern is in collecting the Hotel or Motel Taxes as written in the Seneca County law; the ordinances about these rentals lie with the individual towns. Rather than looking at the short-term rental use, Wyckoff suggested they focus on addressing specific (i.e., noise) issues. Reynolds advised he has not heard of any local complaints.

### **Supervisor:**

Reynolds discussed bids received for a central air system with heat pumps for the town hall. Because of the date of receipt of the bids, Morrell advised they resolicit proposals. Conversation about new bids and the appropriate type of system ensued.

Reynolds discussed the Application for Development permit submitted by the Village of Interlaken for a water pump at the lake. Though the Village has not yet established ownership or right-of-way, they are interested in accelerating the process in order to start construction during winter; conversation ensued. The Town Board members decided there was insufficient information in the application to make a referral to the Planning Board.

Reynolds advised of other requests of Variance to the Land Management Ordinance by Charles Guttman and Shirley Ladd as well as Stephen and Jennifer Sinko.

Reynolds advised the Interlaken Fire Department is looking (though there is no formal proposal) to raise fees 20%.

Reynolds advised the Tompkins County Department of Assessment would like to terminate the contract of the shared services agreement at the end of next year because of a combination of changes in property values and staffing.

### **Attorney for Town**

Morrell suggested awarding the lawn maintenance contract to the one proposal

received—JB Lawncare Services—contingent on insurance coverage that has the same or similar terms as the 2022 season.

Morrell spoke of the Land Management Ordinance and the requirement of variance "where there are unusual or unforeseen circumstances or hardship" and steps required in considering the application for variance for Feldman.

**Resolutions:**

Nottke motioned, Wyckoff seconded, to refer the Variance Request from Charles Guttman and Shirley Ladd for a new storage shed to the Planning Board for 25 August 22 and schedule a public hearing for 12 September; all approved.

Nottke motioned, Foster seconded, to refer the Variance Request from Stephen and Jennifer Sinko for a new house with garage to the Planning Board for 25 August 22 and schedule a Public Hearing for 12 September 22; all approved.

Foster motioned, Nottke seconded, to designate the Town of Covert Town Board as the lead agency for the Variance Request from Feldman, finding it a Type II action (6 NYCRR § 617.11-13); all approved.

Nottke motioned, Foster seconded, to approve the Variance as requested of the Land Management Ordinance § 3.9 by Beth and Richard Feldman for a cabin where a dwelling exists on the parcel because of unusual or unforeseen circumstances or hardship; all approved.

Nottke motioned, Bishop seconded, to accept the bid for Lawn Mowing from JB Lawncare Services contingent on insurance; all approved.

Nottke motioned, Bishop seconded, to approve the Supervisor's Income and Expenditure Report for the month of July 2022; all approved.

Foster motioned, Nottke seconded, to approve the Highway Superintendent's Report for the month of July 2022; all approved.

Nottke motioned, Wyckoff seconded, to approve the Town Clerk's Report for the month of July 2022. The Town Clerk received a total of \$1539; \$875.26 was remitted to the Supervisor; all approved.

Nottke motioned, Wyckoff seconded, that Highway Fund Vouchers #96–105, amounting to \$63,940.05, and General Fund Vouchers #143–160, amounting to \$4,741.66, be approved for payment; all approved.

Nottke motioned, Wyckoff seconded, to adjourn the meeting at 7:59 P.M; all approved.

Respectfully submitted,

Brian Quan  
Town of Covert Deputy Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**September 12th, 2022**

The regular meeting of the Town Board of the Town of Covert was held Monday, September 12 , 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Supervisor Michael Reynolds	Present
Councilwoman Deborah Nottke	Absent
Councilman Bill Bishop	Present
Councilman Brayton Foster	Present
Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan, Charles Guttman, Shirley Ladd, Sharon Sulimowicz, Paul and Heidi Mikeska and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:02 pm. All rose for the pledge of allegiance.

**Public Hearing:** Wyckoff moved, seconded by Foster, to open the Public Hearing to hear comments on the Variance Request for Steve and Jennifer Sinko , 8888 St Rte 89, Interlaken, Tax Map #11-2-58.2, to construct a 36' x 50' new home with garage, where road frontage is insufficient as required by the Town of Covert Land Management Ordinance (LMO). Reynolds explained that Sinkos would be replacing a trailer with a house. There were no comments. Wyckoff moved, seconded by Foster to close the Public Hearing at 7:03 p.m.

**Public Hearing:** Foster moved, seconded by Wyckoff, to open the Public Hearing to hear comments on the Variance Request for Charles Guttman and Shirley Ladd, 8641 Green Lane Shores, Interlaken, Tax Map #11-1-30, to erect a 12' x 26' storage shed, where placement is short setback as required under the Town of Covert LMO.

Sharon Sulimowicz spoke as the Mikeska's legal representative.

- She began by alleging that Guttman tried to build without a Town permit because he knew that the construction would not comply with the LMO and would require a variance.
- Sulimowicz said that the application said the structure would be 8-9' from the property line, but they believe, based on the pylons that had been put in, it is only 3'8" from the line. A photo with measurements was submitted.
- She said Guttman misrepresented the situation in their Variance Request as having a 20' set back would be using too much of their beach.
- She stated that the Mikeskas bought their house/cottage already constructed where it currently is did not change the location/set back when they built a new structure.
- She said the placement of the 2-story shed would block the Mikeska's view of the north end of the lake.(photos submitted)
- Sulimowicz also stated that Guttman/Ladd did not want to remove the willow tree for the new shed placement but they did remove a tree for placement of the shed. Her clients said there is a tree behind the proposed location, away from the water, that could be removed.
- She stated that in this situation there is nothing unusual or unforeseen or hardship, and that the intent of the applicant is harassment and asked that the Board act to protect the best interests of the community.
- She cited a remark by Guttman, during the ongoing litigation of Guttman vs. the Town of Covert + Mikeska, that "allowing improvements too close to neighbors can affect the enjoyment of the property."
- Sulimowicz said that there are safety issues and presented photos of flooding in the proposed construction site, as well as photos of the trees. She asked whether an engineer had been consulted.
- She cited a letter from neighbors of the Mikeskas', Kazarinoff, who could not attend the meeting.

Charles Guttman asked to present their case. He distributed photographs of their property and Mikeskas' property and an old survey of Mikeska property from 2000, as well as more letters signed by neighbors in favor of the project.

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**September 12th, 2022**

- Guttman said he had many letters of neighbors in favor of their construction, including neighbors to the south of the Mikeskas.
- He said they had hired an engineer for all the projects: new deck and dock and the 2-story shed.
- He said that they have owned their property for 33 years and experienced flooding since 1989. The shed will be 3' off the ground as designed by their engineer to prevent flooding of the building.
- He said Shirley is a "tree hugger" and has kept trees like the redbud on the property for sentimental reasons. The one removed was scraggly. The willow they do not want to remove is 50-75 years old, and magnificent, and also provides shade. It has been propped up by logs he placed to support it 15 years ago.
- Their current summer cottage has no attic or basement and they have a need for storage of items such as chairs, paddles, life vests, inflatables and water toys. Also, Shirley would like to use as a potting shed. They will use the entire 12' x 26' space.
- The building plan is copied from neighbors', Thomas, cottage.
- He said the unusual, unique circumstance is the 1/2 acre property is 2 levels with many (60) steps between levels. A shed is more practical by the beach than on the upper level.
- The north side of the property contains large unmovable boulders.
- He said it was not their intent to do it without a permit. The contractor was delegated the acquisition of permits from County and Town. He acquired a County permit and DEC permit. The County made a mistake issuing permit without the Town's okay.
- Shed cannot be placed on septic and only 6' available behind cottage.
- If the shed were placed 20' from the southern property line on the beach, it would be impractical to go around shed to access beach on that side.
- The Mikeska porch overhangs by the south side making the beach less useful or private.
- He said that the stream curves; Sharon said the set back is about 3'8" at the front, but most would be about 9'.
- The shed will be nice-looking with windows for lighting interior and balcony. It will not have plumbing.
- The view from Mikeskas is already obstructed; they've boarded up the lower deck and blocked view with screening on the upper deck.
- Mikeskas are now building a third story.
- He pointed out that Mikeskas' deck is less than 10' from the boundary.
- He said that Sharon has alleged that their intent in building the shed is solely to harass the Mikeskas, but he doesn't believe that the neighbors have built their dock and cottage to harass them, but because they wanted a dock and cottage. Guttman said they've been trying to be good neighbors.
- He said that the question is: Is this in the best interest of the community. He believes the 8 letters in favor of the project speak for the community.
- He respectfully requested that the Town approve this Variance. Using the concept of precedent, he said the Town should be consistent in its decision making: Mikeska was given permission to build 3' from the property line. Guttman asked the Board to follow that precedent.

Bishop asked why there is a balcony. Guttman said for a place where two people can sit quietly to look at the lake.

Foster asked about whether they were confident of where the property line is. Guttman said 'yes', Mikeskas had put the stake in the water when they had a survey done.

Sulimowicz responded to Guttman's rebuttal, questioning if it was a shed or a cottage, pointing out the windows and good-sized balcony. She also pointed out that the neighbors 3' from the property line do care about where this structure goes. She questioned the health of the willow tree. She asked whether the shed needs to be over 600 sq ft and 2-story. She questioned why her clients should suffer because moving the shed placement wouldn't be ideal for Guttman/Ladd's. She asked if it could be moved further west. She questioned that Guttman was not aware of the law of 20' setback when he is suing Mikeska for violating the Land Management Ordinance. She

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**September 12th, 2022**

explained that the reason Mikeskas did not get a stop work order a few years ago when constructing was that they didn't need it, but instead were required to get a variance for building without a permit, but not because it was needed for non-compliance with the LMO. She said that what her clients did or did not do is not relevant. She said the issue was, as she said that Guttman said "What's good for the goose is good for the gander". She submitted that "that is what this is about," that her clients did not get a permit when needed and it did not require a variance and Guttman's does need a variance.

Sulimowicz pointed out that she does not question the need for the shed, but the location is harassment. She stated that inconvenience is not a hardship. She asked that the Board consider the neighbors, her clients, directly affected by the construction.

Guttman responded. Points included above: Re. precedent, propped willow tree, cottage is twice as big, can't move much to the west, was not aware of law, delegated to the contractor, should expansion of footprint require a variance?(re. Mikeska), windows-useful- make it nicer, is property unique? - two levels, boulders, cliff - make a lot unusable.

Lisa Savage, Rocky Dock Rd, said, talking about precedent, Guttman is asking to build almost the size of a 2 story garage on the lake; Savage would like to build a garage and they have 45 steps down to the lake, as many properties do on Lake Cayuga. If they build on top of their property, they will not need a variance. She asked if other people will ask to do the same and build on the lake, affecting community. She said they are putting it(shed) in a place where a tree was undercut by the stream.

Guttman said it would be north, 4 - 6 feet, from the stream.

Another property owner said this is clearly opening pandora's box: if a variance is allowed for a 2-car garage-sized structure 3' off the line.

Wyckoff moved, seconded by Foster to close the Public Hearing at 8:02 p.m.

**Highway:** Highway Superintendent MacCheyne informed the Board that Tracey Frame and Collision Center had looked at the wrecked truck once and came up with a list of parts needed. They may get it back early in October but realistically November or December. He thinks it may be January or February. They have two back-up trucks: the new International with an old, rusty box and the old Sterling with a new box. He would like to keep the International, and sell the Sterling in the spring. They will need a good salt truck with winter coming. He would like Tenco to switch boxes, but then he would be left with one truck. He plans to get an estimate ASAP.

MacCheyne reported on servicing equipment, hauling ROC, cold patching, ditching on Town roads, and paving with Seneca County and Varick. He said that all the Towns in the southern part of the County help each other. Culverts were replaced on Hall's Corners, Congress St., Lower Covert and Six Corners Road. MacCheyne said that pipe replacement is needed on Booth Road. Gabion stone was placed around pipe ends per FEMA recommendation. They installed weeps and cut shoulders to redirect water on Interlaken Beach Rd. Flaggs said that the work had helped with the flooding issues. Extensions will be needed for FEMA projects. MacCheyne would like to get the FEMA work on Interlaken Beach done in October.

**Approval of Minutes:** Foster moved, seconded by Wyckoff, to approve the minutes from August 8th, 2022. Aye - Wyckoff, Aye - Bishop and Aye - Foster.

Adams-Compton reported that 56 dogs had been licensed or renewed during the month of August, about 130 total new dogs had been licensed since the beginning of the dog enumeration process.

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**September 12th, 2022**

Foster asked whether there would be a proposed Budget soon. Reynolds said that the County had approved raises for County employees: Highway starting salary would be \$4.50/hr more. Foster asked about whether the Fire and EMS numbers would increase. Reynolds said Interlaken Fire would go up ~\$3000.00 but ambulance should go down ~\$15,000. Reynolds said, at Wyckoff's prompting, that the decrease in EMS is due to good management, less overtime pay. Reynolds said that some lines would go up, some down, in the Town's Budget.

Reynolds said that two bids were received for a new Heat Pump/Air System the Town Hall. Four companies were asked: Two bids received, one declined and one did not submit a bid.

Reynolds said that Tompkins County Assessors would end their contract with the Town next July. With Tompkins planning a revaluation and their staff shortage, they could no longer help Covert. Reynolds said there is one person interested in the Town Assessor position.

Morrell led the Town Board through the SEQR process for the Sinko Variance and the Guttman/Ladd Variance. In reviewing the request for Variance from the Town of Covert Land Management Ordinance for Stephen and Jennifer Sinko, where road frontage is insufficient as required, it was determined that no undesirable change would be produced in character of neighborhood or a detriment to nearby properties, that no benefit sought by applicant can be achieved by a feasible alternative to the variance, that the variance is not substantial, that there would be no adverse impact on the physical or environmental conditions in the neighborhood, and that the alleged difficulty was not self-created.

In reviewing the request for Variance from the Town of Covert Land Management Ordinance for Charles Guttman and Shirley Ladd, where set back was short as required, it was determined that no undesirable change would be produced in character of neighborhood or a detriment to nearby properties, that no benefit sought by applicant can be achieved by a feasible alternative to a variance, that the variance is substantial, that there would be no adverse impact on the physical or environmental conditions in the neighborhood, and that the alleged difficulty was self-created, as they could decide not to have a shed or move it 20' from property line.

Morrell reminded the Board that they may reject, approve or approve with reasonable conditions any Variance Request.

Foster suggested that the dimensions in the plans be reasonably accurate. He said that the applicant should establish with some certainty that the building will conform to the plan, because those numbers have been challenged by the neighbors. Morrell said the Board may ask for more information.

Bishop questioned why the posts are where they are and could they be moved to reflect the plan. Heidi Mikeska said that the Variance Request is for over 15 feet and there would be no private conversations on the balcony that would be next to their deck. She said there is a place farther down the creek that would work for the structure. She said the pillars are regularly submerged and they are concerned for the integrity of the structure from frequent storms washing debris and trees down the creek.

Guttman responded that where the pillars were put in, they do not get submerged, and that only the balcony would be on top of these pillars, not the shed. He said up the stream is a dike of rocks that water flows over, and trees, etc. have never gone over that.

**Petitioners:** Barry Ford asked if a variance could be approved on condition of agreement between neighbors. Morrell said "no". The Board's authority cannot be delegated.

**Resolutions:**

Foster moved, seconded by Bishop, to designate the Town of Covert Town Board as the lead agency for making

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**September 12th, 2022**

SEQR determinations for the Variance Request for Stephen and Jennifer Sinko. Pursuant to 6 NYCRR §617.5(c)(11) it is hereby determined that the action proposed in this application constitutes a Type II action as defined under said regulation and does not require an environmental impact statement or any other determination or procedure. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

Foster moved, seconded by Bishop, to approve the Variance Request for Stephen and Jennifer Sinko, 8888 Rte 89, Interlaken, to construct a 36' x 50' home with garage where road frontage is insufficient as required by the Town of Covert LMO and has determined that Town of Covert LMO §3-A (4) does create an unusual hardship. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

Foster moved, seconded by Wyckoff, to adjourn the Public Hearing for the Variance Request for Charles Guttman and Shirley Ladd, 8641 Green Lane Shores, Interlaken, until October 10th, contingent on the provision of a survey/site plan with accurate dimensions is received by September 30th, 2022. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

**Resolution # 6**  
**Awarding Contract for Stout Road Culvert Replacement**

WHEREAS the Town of Covert Town Board finds that the culvert on Stout Road is in need of replacement; and

WHEREAS the Town of Covert Town Board did solicit bids for the General Construction contract for this project under the direction of T.G. Miller, P.C. engineers; and

WHEREAS three firms submitted bids, the lowest being submitted by Silverline Construction, Inc. out of Burdett, NY; and

WHEREAS all bids were reviewed by T.G. Miller, P.C. engineers and they have recommended that the Town accept the bid of Silverline Construction, Inc. and award the contract to them.

NOW THEREFORE BE IT

RESOLVED that the Town of Covert Town Board hereby awards the General Construction Contract for the Stout Road Culvert Replacement to Silverline Construction, Inc. with the lump sum bid of \$68,484.00; and

AND BE IT FURTHER RESOLVED the Town Board of the town of Covert authorizes the Supervisor to execute all necessary documents to enter into a contract with Silverline Construction, Inc. for the completion of this work.

Motion - Wyckoff, Second - Foster. Aye - Wyckoff, Aye - Foster, Aye - Bishop, Aye - Reynolds

Wyckoff moved, seconded by Foster, to approve of new Interlaken Library Board Trustee Sandy Malkovsky. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

Bishop moved, seconded by Wyckoff, to award Hubbard Heating & Plumbing the bid for a Mitsubishi Hyper-Heat ductless single-zone heat pump system for the Town Hall for \$21,725.07. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

Wyckoff moved, seconded by Bishop, to approve the Supervisor's Income and Expenditure Report for the month of August 2022. Aye-Wyckoff, Aye - Bishop, and Aye - Foster.

Foster moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of August 2022. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.



**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**September 12th, 2022**

Bishop moved, seconded by Foster, to approve Town Clerk report for the month of August 2022. Town Clerk received a total of \$2619.00; \$951.61 was remitted to the Supervisor. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

Bishop moved, seconded by Wyckoff, to approve Dog Control Officer's report for the month of August 2022. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

Bishop moved, seconded by Wyckoff, that Highway Fund Vouchers #107 - 122 in the amount of \$14,590.62 and General Fund Vouchers #161 - 179 in the amount of \$10,309.56 be approved for payment. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

Bishop moved, seconded by Wyckoff, to adjourn at 9:25 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**October 10th, 2022**

The regular meeting of the Town Board of the Town of Covert was held Monday, October 10, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Supervisor Michael Reynolds	Present
Councilwoman Deborah Nottke	Present
Councilman Bill Bishop	Absent
Councilman Brayton Foster	Present
Councilman Todd Wyckoff	Absent

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan, and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:00 pm. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Foster, to approve the minutes from September 12th, 2022. Aye - Nottke, Aye - Reynolds and Aye - Foster.

**Highway:** MacCheyne reported on ditching and installing cross over pipes on Hall's Corners Rd, ditching and culvert replacement on Booth Rd, building up Booth Rd with millings and crusher, ditching on Townline and Dunn Roads, and installing new culvert pipe on Townline. They did cold patching over all replacement culvert pipes, Halls Corners, Townline, Congress, Interlaken Beach, and regular round of cold patching on all Town roads. They also hauled blacktop and helped to pave CR 143 + 146 with Seneca County and helped Romulus with chip sealing. They cut brush along roadsides and started fall mowing, as well as regular maintenance on all equipment.

MacCheyne said that the 2010 International truck is at Tenco to swap out the old box for a Tenco sander box. He said nothing has been done with the other truck in Syracuse.

They plan to pave a section of Halls Corners off CR 142, Booth, Interlaken Beach, and Congress St.

MacCheyne said he spoke with Ryan/Municipal Disaster Consultants about the FEMA projects. They have put in for extensions. Stout Road had an October 1 deadline; pipe should be coming next week.

MacCheyne said that Lodi has a mini excavator for sale for \$30,000.00. He said they've kept good records and had no problems with it. It would make their jobs easier. He has borrowed Gradalls from other towns over the years. MacCheyne said they would use it 5-6 times or more in a year. FEMA money may be available for the purchase.

Adams-Compton reported that 28 dogs had been licensed during the month of September, less than 10 new dogs had been licensed during the month. Dog Control Officer Vangalio's vehicle has not been repaired yet.

Foster asked if whether the requirement of one dwelling per parcel limit in the Land Management Ordinance is still relevant. The situation has been a recurring subject for variance requests. County Public Health regulates septic systems.

He also mentioned that, regarding the Town budget, a couple lines don't make sense to him.

Nottke said they had a meeting with the Towns and Village regarding forming a Frontenac Park local development corp (LDC). They will meet with Fred Bonn of NYS Parks on October 31 (28?).

The County is expected to approve the new contract with the NYDOT Federal Aid Project Grant at October 11th meeting. An upcoming kickoff meeting will be planned for CHA's Frontenac Bridge designs.

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**October 10th, 2022**

Raising of the Tax Cap was discussed. From 3.9 to 4.3 has been proposed, but if the Board finds another way to resolve the budgeting issues, overriding the tax cap may not be necessary. It was mentioned that the re-assessment of Covert properties will be postponed due to changing assessment services from Tompkins County assessors next July.

**Petitioners:** Barry Ford commented on the LMO regulation of 1 acre per 1 dwelling. He also commented that the Town has gotten along fine by borrowing equipment from other towns.

Dick Westbrook was concerned about the ambulance rates that had been raised a few years ago.

**Resolutions:**

Nottke moved, seconded by Foster, to schedule Budget Workshops on October 17<sup>th</sup> and October 26<sup>th</sup> at 6:00 pm as well as a Public Hearing for the Preliminary Budget on 10/26/22. Aye-Foster, Aye - Nottke, and Aye - Reynolds.

Nottke moved, seconded by Foster, to schedule a Public Hearing for a Local Law authorizing the Town to exceed the 2023 real property tax levy specified in General Municipal Law §3-c for October 26<sup>th</sup>, 2022, at 6:00 pm. Aye-Foster, Aye - Nottke, and Aye - Reynolds.

Foster moved, seconded by Nottke, to schedule the adjourned Public Hearing for Variance Request for Charles Guttman and Shirley Ladd, 8641 Green Lane Shores, Interlaken, for October 24<sup>th</sup>, 2022 at 7:00 pm. Aye - Nottke, Aye - Foster, and Aye - Reynolds.

Foster moved, seconded by Nottke, to refer Variance Request for Christina Kolberg, 8172 Interlaken Beach Rd, Interlaken, to build a second dwelling, a 14' x 36' residential cabin, to the Planning Board on October 27<sup>th</sup>, 2022 at 7:00 pm. with a Public Hearing planned for November 14<sup>th</sup> at 7:00 pm. Aye - Nottke, Aye - Foster, and Aye - Reynolds.

Foster moved, seconded by Nottke, to allow Highway Superintendent MacCheyne to pursue the purchase of the Town of Lodi's mini excavator. Aye - Nottke, Aye - Foster, and Aye - Reynolds.

Nottke moved, seconded by Foster, to approve the Supervisor's Income and Expenditure Report for the month of September 2022. Aye-Foster, Aye - Nottke, and Aye - Reynolds.

Foster moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of September 2022. Aye - Nottke, Aye - Foster, and Aye - Reynolds.

Nottke moved, seconded by Foster, to approve Town Clerk report for the month of September 2022. Town Clerk received a total of \$4075.00; \$678.22 was remitted to the Supervisor. Aye - Foster, Aye - Nottke, and Aye - Reynolds.

Foster moved, seconded by Nottke, to approve Code Enforcement Officer's report for the month of September 2022. Aye - Nottke, Aye - Foster, and Aye - Reynolds.

Nottke moved, seconded by Foster, that Highway Fund Vouchers #123 - 135 in the amount of \$16,443.09 and General Fund Vouchers #180 - 197 in the amount of \$4,833.26 be approved for payment. Aye - Nottke, Aye - Foster, and Aye - Reynolds.

Nottke moved, seconded by Foster, to adjourn at 7:49 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**BUDGET WORKSHOP, SPECIAL TOWN BOARD MEETING**  
**October 17<sup>th</sup>, 2022**

The Budget Workshop Meeting of the Town Board of the Town of Covert was held Monday, October 17, 2022 at 6:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Supervisor Michael Reynolds	Present
Councilwoman Deborah Nottke	Present
Councilman Bill Bishop	Present
Councilman Brayton Foster	Present
Councilman Todd Wyckoff	Absent

**Others Present:** Highway Superintendent Jeffrey MacCheyne and interested citizens.

The purpose of the Budget Workshop was to discuss changes to be made to the 2023 Tentative Budget.

Michael Reynolds, Town Supervisor

**TOWN OF COVERT, SENECA COUNTY  
PUBLIC HEARING & TOWN BOARD MEETING  
October 24th, 2022**

The continued Public Hearing, and special meeting of the Town Board of the Town of Covert was held Monday, October 24, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Supervisor Michael Reynolds	Present
Councilwoman Deborah Nottke	Present
Councilman Bill Bishop	Present
Councilman Brayton Foster	Present
Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Town Attorney Patrick Morrell, Town Code Enforcement Officer Roger Ward, Deputy Clerk Brian Quan, Charles Guttman, Shirley Ladd, Sharon Sulimowicz, Paul and Heidi Mikeska and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:05 pm. All rose for the pledge of allegiance.

**Public Hearing:** Nottke moved, seconded by Foster, to re-open the Public Hearing to hear comments on the Variance Request for Charles Guttman and Shirley Ladd, 8641 Green Lane Shores, Interlaken, Tax Map #11-1-30, to erect a 12' x 26' storage shed, where placement is short setback as required under the Town of Covert LMO.

Nottke asked the Planning Board's recommendation. Reynolds said they deferred the matter to the Town Board.

Andrew Melendez, Guttman and Ladd's legal representative, began by passing out the updated survey and other "exhibits". He spoke regarding determinations made at the September 12<sup>th</sup> Town Board meeting. He stated that the Guttman/Ladd's had owned the property for 30 years and that Shirley is a native to the area.

At the September meeting it was determined that the variance requested is substantial. Melendez said that at its closest point, the structure would be further from the boundary than the neighboring Mikeska's structures. He said that the proposed shed is about the same size as the neighbor's deck and no more substantial than the buildings in the area. He said that the Guttman/Ladd's are willing to forego the balcony.

The Town Board had also determined that the alleged difficulty was self-created. Melendez said that the foundational need for additional storage was not self-created. He referred to Exhibit B, the site plan showing placement of boulders, septic tank/field and tree, and Exhibit C, photos showing boulders on the north side of property, concluding it was the best placement for the shed and the location was not chosen to harass the neighbors.

Melendez also said that Guttman had been assured by the contractors that necessary permits were applied for. The County had misinformed the contractor.

Melendez stated that the Mikeska's deck expanded outward closer to the property line than the original building explaining that Code Enforcement's definition of 'footprint' for interpretation of the Land Management Ordinance is the reason for the current litigation against Mikeska. He also pointed out that a new concrete wall is much less than the LMO's required 20' from boundary line.

Melendez said that Guttman/Ladd's view has been substantially diminished by Mikeskas' recent construction and referenced exhibit D, a photo of the neighbor's, Mikeska, deck, and said that the only point the Mikeskas' view would be diminished would be from the first level of their deck, which is closed off. He said the other levels would not have a diminished view. Also, he said, regarding flooding, none of the pylons will be under water. He made more comparisons to the Mikeska's structures.

He said the Guttman/Ladd's had found a way to re-enjoy that portion of the property.

**TOWN OF COVERT, SENECA COUNTY  
PUBLIC HEARING & TOWN BOARD MEETING  
October 24th, 2022**

Neighbor to the north of the Guttman/Ladd's, Tom March, said that a number of years ago they had come to the Town Board for a variance for their 2-story cottage boathouse. The property line came down at an angle and at the closest point, the structure would be 6" from the line. The Town Board granted him a variance. He walked down to look at the situation today and noticed the southern neighbor's 4-story structure that appeared not compliant to the required setbacks and concluded that it seemed to him that the reasonable, equitable and proper thing would be to grant this variance to the Guttman/Ladd's for their relatively modest 2-story shed.

Sharon Sulimowicz spoke as the Mikeska's legal representative. She said if the structure could just be moved 10-15' to the north, we wouldn't even be here. Regarding her client, she said that their structure was already there and they just built up, not changing the footprint. Building the Guttman/Ladd's shed is an entirely new structure. She said that the law does not recognize inconvenience as a hardship.

Sulimowicz also mentioned a letter from the NY Office of General Services and the DEC where it appears the Guttman/Ladd's previous dock/deck structure are in violation.

Paul Mikeska showed photos to the Board of where his structures were in relation to the original home he had purchased and to property line, saying the new structures are no closer. Heidi Mikeska spoke of the "boarded up" lower level that she explained was a privacy wall put in as a courtesy. She said that their property has been regularly inspected by the Town and County. She said that their home is a four-season home, but the Guttman/Mikeska's do not live there full-time.

Guttman said that when he stands at the southern point of their property, he feels like people are on top of him because of the Mikeska's deck. This is why he would like to keep the middle portion of the beach rather than move the shed further away from the property line; they had lost some of the use of the beach due to the neighboring structure. He said as a matter of courtesy, they will drop the balcony.

In regards to the NYOGS letter, he said the reference of putting a roof over the boat hoist was mistaken because there is no boat hoist, and that looking at the DEC regulations, their structure should be exempt.

Sulimowicz said that the structure could probably be moved 10' to the west and reiterated that inconvenience is not a hardship.

The neighbor to the immediate north of Guttman/Ladd, Robert Thomas, said he came to the Town Board when he wanted to build a 2-story shed too close to the north property line. The variance was granted. The Board recognized that, with a cliff running down the property, you like to put your auxiliary structures on the beach as close to the boundary lines as you can.

Neighbors to the south, for 40+ years, Kim and Dimitri Kazarinoff asked the Board to respect the code. Kim thanked the Planning Board and the Town Board for the work they do and enforcing the Code. They have neighbors/a rental built on the property line to the north where renters do not respect the property line. She asked that the variance not be granted, and exceptions not be made going forward, and they do their due diligence to enforce the Code. Dimitri said that many lake dwellers have used the boulders as foundations for structures and the idea that the chosen spot for the shed is the only place it could go is kind of ridiculous.

Peter Gerhardstein, owner of a property on the road to the south, also added that his cousin's house on Green Lane Shores has a dock and boathouse built directly on the boulders, as well as many other lake dwellers, so to say it can't be done should be determined by engineers.

Lisa Savage, Rocky Dock Rd, said most of the properties have lakefront and property set back, higher up. They will build their storage/garage further back and away from property lines, and most owners have that option.

Nottke moved, seconded by Bishop, to close the Public Hearing at 7:47 pm.

Foster stated that the application shows the left side set back as 8'8". He did not see a reason to grant a variance

**TOWN OF COVERT, SENECA COUNTY  
PUBLIC HEARING & TOWN BOARD MEETING  
October 24th, 2022**

for anything closer than that. He said that lake front is valuable and that 20' set back for lakefront property is probably excessive, but 8'8" seemed reasonable, allowing for space to work around without encroaching on the neighbors.

Morrell pointed out that the new survey showed the updated dimensions with actual measurements of where the pylons were placed. He also reminded the Board that they may reject, approve or approve with conditions a Variance Request.

Foster also thought that the second story porch would have to go, probably eliminating the issue with the high water line, and any permitting issue with the DEC or Office of General Services would be settled.

Morrell presented for the Town Board the standard as laid out in the Land Management Ordinance: "Where there are unusual or unforeseen circumstances or hardship, the Town Board may, after a public hearing, grant variances" and "In considering a request for a variance, the Town Board shall be guided by the circumstances of the situation and the intent of the applicant, and shall act to protect the best interests of the community."

He led the Board through questions for the granting of variances as required by NY state zoning laws. Morrell reviewed the determinations for the request for Variance from the Town of Covert Land Management Ordinance for Charles Guttman and Shirley Ladd, where set back was short as required. It was determined that no undesirable change would be produced in character of neighborhood or a detriment to nearby properties, that no benefit sought by applicant can be achieved by a feasible alternative to a variance, that the variance is substantial (5'3" in the site plan), that there would be no adverse impact on the physical or environmental conditions in the neighborhood, and that the alleged difficulty was self-created, as they could decide not build a shed or move it 20' from property line. The findings of the Town Board, considering the above factors, must determine whether the benefits to the applicant outweigh the detriment to the neighborhood or community.

Foster brought up the revised 2023 Budget. He questioned the CHIPS showing up as revenue and expense. He would still like to know the fund balances. He said that the money borrowed for the truck from General fund needs to be paid back. He said if money is borrowed from a different tax base, it will have to be paid back.

**Resolutions:**

Foster moved, seconded by Wyckoff, to designate the Town of Covert Town Board as the lead agency for making SEQR determinations for the Variance Request for Charles Guttman and Shirley Ladd. Pursuant to 6 NYCRR §617.5(c)(12) it is hereby determined that the action proposed in this application constitutes a Type II action as defined under said regulation and does not require an environmental impact statement or any other determination or procedure. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Reynolds.

Foster moved, seconded by Wyckoff, to grant, with conditions, a Variance for Charles Guttman and Shirley Ladd, 8641 Green Lane Shores, Interlaken where set back is insufficient as required by the Town of Covert LMO. Conditions will be that the building be no closer than 8'8", the porch is withdrawn from the plan, and if there are any outstanding permits issues with anyone, DEC or OGS or whoever, that has to be resolved. It was determined that the Town of Covert LMO has created an unusual hardship and that 8'8" is sufficient to allow for the structure to be adequately maintained without encroaching on the neighbor's property. Aye - Bishop, Aye - Foster, Aye - Wyckoff, Aye - Reynolds, and Nay - Nottke.

Nottke moved, seconded by Wyckoff, to adjourn at 8:27 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARINGS & TOWN BOARD MEETING**  
**October 26<sup>th</sup>, 2022**

The Public Hearings and special meeting of the Town Board of the Town of Covert was held Monday, October 26, 2022 at 6:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Supervisor Michael Reynolds	Present
Councilwoman Deborah Nottke	Present
Councilman Bill Bishop	Present
Councilman Brayton Foster	Present
Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Deputy Highway Superintendent Glenn Boyes, and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 6:05 pm. All rose for the pledge of allegiance.

**Public Hearing:** Nottke moved, seconded by Wyckoff, to open the Public Hearing to hear comments on a Local Law to Override the Tax Levy Limit Established in General Municipal Law 3-C.

Reynolds stated that the purpose of this hearing for a tax cap override is just in case we need to. Right now the budget is \$20,000 over on the tax limit. The State sets a 2% threshold, but they have a formula that gives points for PILOTs, previous year, etc. The Town can go up to \$981,568 to be raised by taxes.

Barry Ford said that we need to stay within the tax cap because the economy is not great right now. He doesn't believe there is a reason to go over the tax cap. He called the proposed raises exorbitant, in a year when there is a very poor economy. He said it doesn't make sense and it is ludicrous and he objects to doing it. He said that the Town employees have been getting 2% raises for the past 10 years and a 25% raise, would total 45%.

Reynolds said while the Town has been giving 2-3% increase, they are way behind when everyone else has been increasing 10-20%.

Wyckoff said that Dunkin Donuts is hiring at \$17.00/hr. Reynolds said Fastrac in Ovid starts at \$22.00. The Town's highway employees start at \$18.00 and go up to \$22.04. Wyckoff asked if we have to keep hiring and training employees for them to leave for better pay in surrounding towns. Wyckoff said Social Security for retirees went up 8%.

Ford said that there is no way the Town can keep up with the private sector, or even the County. He asked to compare the job requirements for Seneca County vs. the Town and asked how many times they would have to get up at 2:00 in the morning to drive a truck. MacCheyne said every morning, 7 days a week. He said that at 1/2" of snow, the Town is responsible for a wreck according to NY State policy.

The price of diesel has doubled, costs have gone up, but the Board will make every effort not to exceed the tax cap. Reynolds said the County would pay for membership in the Cayuga Lake Watershed again.

Glenn Boyes said the County is just catching up, in reference to wages. He said if you keep losing people, it makes it hard. He asked, why wouldn't you work where there are better wages?

Reynolds said the State's incentive plan for not going over the tax cap is no longer a factor.

When asked the percentage the taxes would go up, Reynolds said the total has to stay under the 2% equal to



**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARINGS & TOWN BOARD MEETING**  
**October 26<sup>th</sup>, 2022**

\$981,568.

Nottke moved, seconded by Bishop, to close the Public Hearing.

**Public Hearing:** Nottke moved, seconded by Bishop, to open the Public Hearing to hear comments on the 2023 Preliminary Budget.

Foster spoke suggesting that they reimburse the General fund \$50,000 this year and \$50,000 next year for the funds used on the truck purchase. He suggested the money allocated in the Capital Plan for equipment next year be used to pay it back. Reynolds said next year we would have to buy a gradall and payloader, but the plan is not set in stone. If the truck had been financed, payments would have been made each year from the Highway fund.

DA Personnel services was raised from \$72,000 to 90,000 and DB Personnel Services was raised from \$63,000 to 78,000 with increases expenses in benefits as well. He wanted to see the DB property tax revenues reduced back to around \$165,000, rather than the proposed 190,000. He proposed that instead of using taxes to raise the budgeted amount for DB, more of the fund balance (\$30,000?) would be appropriated for the increase. He thought that the additional tax money from DB should go under DA Townwide where the greater expenses are. He said that according to the end of last year's fund balances, DA had about \$47,000 unappropriated funds with \$55,000 appropriated this year. The budget shows DA Townwide with \$50,000 appropriated fund balance. He suggested DA Townwide property tax revenue be increased by \$10,000 and decrease DB Town Outside by about \$20,000. More CHIPS money will be coming to add to this year's fund balance

There was some discussion about the New York State established equalization rate being affected by recent house/property sales selling over assessments.

Foster moved, seconded by Nottke to close Public Hearing at 7:17 pm.

**Resolutions:**

Resolution #7-2022  
Resolution Adopting Proposed Local Law

WHEREAS the Town Board of the Town of Covert believes that it would be advantageous to the Town to override the tax levy limit imposed by General Municipal Law section 3-c;

WHEREAS subdivision 5 of General Municipal Law section 3-c expressly authorizes the Town Board to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board;

WHEREAS the Town Board held a public hearing on said proposed Local Law at the Town of Covert Offices, 8469 South Main Street, Interlaken, NY on the 26<sup>th</sup> day of October, 2022 at 6:00 p.m.; and

NOW THEREFORE, BE IT RESOLVED that proposed Local Law entitled "*A Local Law To Override The Tax Levy Limit Established In General Municipal Law 3-C*" is hereby adopted by the Town Board of the Town of Covert, New York.

**TOWN OF COVERT, SENECA COUNTY  
PUBLIC HEARINGS & TOWN BOARD MEETING  
October 26<sup>th</sup>, 2022**

**Local Law No. 1 of the year 2022  
Town of Covert, County of Seneca**

**A Local Law To Override The Tax Levy Limit Established In General Municipal Law 3-C**

Be it enacted by the Town Board of the Town of Covert as follows:

**Section 1. Legislative Intent**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Covert pursuant to General Municipal Law § 3-c, and to allow the Town of Covert to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

**Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board.

**Section 3. Tax Levy Limit Override**

The Town Board of the Town of Covert, County of Seneca is hereby authorized to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law, §3-c.

**Section 4. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective date.**

This local law shall take effect immediately upon filing with the Secretary of State.

Nottke moved, seconded by Wyckoff. Aye - Wyckoff, Aye - Bishop, Aye - Foster, Aye - Nottke.

Nottke moved, seconded by Bishop, to adjourn at 7:20 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARING and REGULAR TOWN BOARD MEETING**  
**November 14th, 2022**

The regular meeting of the Town Board of the Town of Covert was held Monday, November 14, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Supervisor Michael Reynolds	Present
Councilwoman Deborah Nottke	Present
Councilman Bill Bishop	Present
Councilman Brayton Foster	Present
Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Code Enforcement Officer Roger Ward, Deputy Clerk Brian Quan, Charles Guttman, Shirley Ladd, and via GoogleMeet: Christina Kolberg + her brother and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:00 pm. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Foster, to approve the minutes from October 10, 17, 24 & 26, 2022 Meetings + Public Hearings. Aye - Wyckoff, Aye - Bishop, Aye - Nottke and Aye - Foster.

**Public Hearing:** Nottke moved, seconded by Foster, to open the Public Hearing at 7:03 PM to hear comments on the Variance Request for Christina Kolberg, 8172 Interlaken Beach Rd, Interlaken, to construct a second residential building where there is a limit of one dwelling structure per parcel and setback from lot line/high water mark are not met under the Land Management Ordinance(LMO). Reynolds said that the Planning Board had approved it. Planning Board were unsure whether there would be a kitchen.

Foster said that he would consider approval of the variance if there was a verifiable condition that the structure would be 10' from the high water line. Seneca County would have to approve the septic.

When asked, Morrell said that either the County septic or the Town's variance could be approved first. If the County does not approve, the Town's approval is useless.

Morrell said the structures are on a private road with no road frontage and that the high water line is considered a lot line.

Kolberg said that the map used with the application was from 1975 but that the DEC measured the high water line recently, and marked with stakes, only by the existing house but not at the southern side of property where the new construction is proposed; that is why the high water mark is only an estimate on the site plan. She said that she thought Code Enforcement officer told her 10' from the water would be okay. She said the building could be pushed further back from the water toward the private road.

Wyckoff said that the high water mark changes every time a new survey is drawn.

Kolberg said that water is drawn from the lake currently, but they are looking into upgrading to a beach well for use by both the house and new building. They are looking for an engineer for the septic. She was told that pumping septic 150' is not an issue, but the capacity of the system may be. The bank is directly behind the behind the carport and house.

Morrell said the point of having the set back from the lake is to avoid having problems in the future. He told the Board that this is a variance for the set back and a variance for a second dwelling.

**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARING and REGULAR TOWN BOARD MEETING**  
**November 14th, 2022**

When asked what would happen if the property sold or was split, Morrell said it could be worked out during the sale, but the Town Board should look forward to all the possibilities when making a decision.

He reminded the Board that "where there are unusual or unforeseen circumstances or hardship, the Town Board may, after a public hearing, grant variances from any of the provisions" of the Ordinance and "shall be guided by the circumstances of the situation and the intent of the applicant, and shall act to protect the best interests of the community."

Nottke asked if the DEC would come back to re-measure. Kolberg said she heard the DEC had been backlogged and she didn't know if another stake had been placed, since Kolberg lives in Rochester and hadn't been back.

Following the Town Board resolution to require a new survey, Kolberg asked, if they could guarantee the structure would be 10' from the high water line, would the variance be granted? They could move it closer to the private road with a right-of-way, where there are already buildings 5' from the road. Kolberg's brother asked if it could be granted with the stipulation that it be 10' from high water line, but Morrell said 'no', because we won't know where they want to build.

Letters were received from neighbors of Kolberg: Amy McDonnell, 8301/8295 Interlaken Beach Rd, is "in full support of the construction permit and variance", and Paul and Maxine Flagg "have no objection to this dwelling or to granting the requested variance." Letters on file with the Town Clerk.

Nottke moved, seconded by Foster, to close the Public Hearing at 7:30 p.m.

**Highway:** Highway Superintendent MacCheyne reported that crossover pipes on Halls Corners Rd, Congress St and Lower Covert Rd were leveled, pavement cut and culvert pipe replaced on Interlaken Beach Rd, sections of Interlaken Beach Rd, Booth Rd, Congress St and Halls Corners Rd were paved, and cold patching was done over all replacement culvert pipes. They ditched on Dunn Road, mowed roadsides and backslopes, cut brush on roadsides and started fall mowing. Driveways on Townline Rd and Frontenac Rd were installed, and cold patching was done on all town roads. They helped Varick and Ovid with paving and Romulus with chip sealing. Regular maintenance was done on all equipment.

MacCheyne explained that the Town's highway dept. (and the County) will install driveway pipes and pave over that section of driveway when a resident purchases the pipe.

MacCheyne said that the two older 10-wheelers are back, but the newer truck is still in the shop in Syracuse.

Reynolds said that the Town did not receive the grant award for the salt barn this year. Next year, Erin Peruzzini of Seneca County Soil and Water will assist in the process.

Foster said that the Planning Board thought the LMO regulation for one dwelling per parcel should be kept.

Nottke reported that 11 NY Parks representatives, 3 Boy Scouts reps, and 4 municipality reps met on October 31<sup>st</sup>. She said that the appraisals of Camp Barton had been done and assessments were made based on the reports. Abatement on the gun range will be financed by the Boy Scouts; it had been determined to be unsafe for multiple use, but okay for residential. She said the Memorandum of Understanding and Resolution had been sent to NY Parks. The Boy Scouts need a letter of commitment or purchase offer from NY Parks by November 21<sup>st</sup>. The Boy Scouts have had other offers.

**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARING and REGULAR TOWN BOARD MEETING**  
**November 14th, 2022**

Nottke asked when the kick-off meeting and Frontenac Bridge plan presentation will be. Reynolds said he's still waiting to hear.

Wyckoff said that Jim Borden of the Interlaken Fire Department and Matt Taylor of the Trumansburg Fire Department would like to move the Covert Fire District lines at the south end. They would like to move the line down E Covert Rd and Hatch Rd; Interlaken Fire Department would take on more area. Morrell said that the Fire Departments could present the proposed new maps to the Board and a Public Hearing would be required for the new districts.

Foster said he would like to see the revenues in "raised by taxes" lines in highway accounts to go back to the 2021 levels and fund balances to make up the difference, if available.

Reynolds said that Al Fiorille is not interested in the assessor position unless he has help. Reynolds thinks he has a prospect.

Morrell commented on the LDC for Camp Barton's acquisition between municipalities. He noted that the copy he received said there would be 2 representatives from each municipality on the Board of Directors, thus being 6 members; normally there would be an odd number. But, also, he said that four of the six members would be from Ulysses/Trumansburg and only two from Covert. He also pointed out that the set up for capitalization would be that all contribute equally or they would lose voting rights. He said that maybe financial contributions could be in the form of labor.

Nottke said that the LDC is still in the discussion stage, there should be no financial contributions, and Ulysses has been working on an updated version.

**Petitioners:** Charles Guttman spoke concerning his neighbors, Mikeskas, building within setbacks. He said they probably have more than three violations: current new construction within 3' of the setback; concrete wall is 15' from setback on the survey, but at least 4' closer; 4-story building is more than 35' high. Also, he said that there are 2 residences on the property, appearing 10-15' apart.

Guttman said that the violation of Public Lands Law alleged to be Guttman's is actually for Mikeska's dock. He said DEC would not allow the upper story, appearing to be a living space.

Guttman asked for a 'Stop Work Order' to be issued as soon as possible because the structure is going up quickly and what they applied for is completely different than the Town's application.

Reynolds said he would follow-up by contacting Seneca County Code Enforcement. A Certificate of Occupancy would not be issued to Mikeska if it were in violation. Ward said that everything that was done so far had met the County's approval a few weeks ago.

**Resolutions:**

Nottke moved, seconded by Foster, to designate the Town of Covert Town Board as the lead agency for making SEQR determinations for the Variance Request for Christina Kolberg. Pursuant to 6 NYCRR §617.5(c)(12) it is hereby determined that the action proposed in this application constitutes a Type II action as defined under said regulation and does not require an environmental quality review or any other determination or procedure. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke.

Nottke moved, seconded by Wyckoff, to adjourn the Public Hearing for the Variance Request for Christina

**TOWN OF COVERT, SENECA COUNTY  
PUBLIC HEARING and REGULAR TOWN BOARD MEETING  
November 14th, 2022**

Kolberg, 8172 Interlaken Beach Road, Interlaken, to a future date contingent on the provision of an updated, current survey map showing the high water mark, structures and proposed structure, with accurate dimensions. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke.

**Resolution 8 - 2022**

Nottke moved, seconded by Foster,

THAT the 2023 Preliminary Budget be adopted as the final budget for 2023 and,

WHEREAS, this Town Board met October 26, 2022 at the time and place specified in the notice of the Public Hearing on the Preliminary Budget and heard all persons desiring to be heard thereon;

NOW THEREFORE BE IT RESOLVED THAT The Town Board of the Town of Covert hereby adopts such Preliminary Budget, as originally compiled with modifications\* and amendments, as the Annual Budget of the Town of Covert, as for the fiscal year beginning January 1, 2023 and that such budget, as adopted, be entered in detail into the minutes of the proceeding of the Town Board, and Be it

FURTHER RESOLVED THAT the Town Clerk of the Town of Covert shall prepare and certify in duplicate copies of said Annual Budget, as adopted pursuant to Section 202, Subd.2 of the Town Law, and deliver one copy thereof to Supervisor of this Town to be presented by him to the Board of Supervisors of this County.

Aye - Nottke, Aye - Foster, Aye - Wyckoff, and Aye - Bishop.

\*Changes to Preliminary Budget:

reduce line items:

A1620.44 Building: Improvements .....	\$2000.00
A1989.4 General Government Support: Special Items Misc....	\$1662.75
DA5142.12 Snow Removal: Health Insurance Buyout.....	\$2548.00
DA9060.81 Employee Benefits: Health Savings Acct.....	\$1052.00

**Resolution 9 - 2022**

Creation of Highway Account for FEMA Aid

WHEREAS good fiscal policy dictates that all expenditure accounts are at or above zero balance at fiscal year-end, and

WHEREAS several accounts in Highway Fund DA and DB have been overspent in 2022, and

WHEREAS Federal Aid General Fund Account # A4089 contains monies received for expenses incurred from Severe Storms and Flooding Recovery (DR-4397-NY), FEMA disaster declared on Oct 1, 2018, and

WHEREAS expenses for recovery from said disaster were spent from Highway DA and DB accounts,

NOW THEREFORE BE IT RESOLVED that the bookkeeper is hereby authorized to create a Highway account for the transferring of monies from General Fund: Federal Aid A4089 to cover these Disaster Recovery expenses.

Motion: Foster, Second: Wyckoff. Vote: Aye - Foster, Aye - Wyckoff, Aye - Nottke, Aye - Bishop.

**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARING and REGULAR TOWN BOARD MEETING**  
**November 14th, 2022**

Nottke moved, seconded by Wyckoff, to schedule a Public Hearing for 2023 Trumansburg Fire/EMS Contract and 2023 Interlaken Fire Contract for December 12th, 2022 at 7:00 pm. Aye - Nottke, Aye - Foster, Aye - Wyckoff, and Aye - Bishop.

Bishop moved, seconded by Nottke, to approve the hiring of Adam Reigle as full-time Motor Equipment Operator at \$18.00/hr. Aye - Bishop, Aye - Wyckoff, Aye - Nottke, and Aye - Foster.

Nottke moved, seconded by Bishop, to approve the Supervisor's Income and Expenditure Report for the month of October 2022. Aye-Wyckoff, Aye - Bishop, Aye Nottke, and Aye - Foster.

Foster moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of October 2022. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke.

Nottke moved, seconded by Wyckoff, to approve Town Clerk report for the month of October 2022. Town Clerk received a total of \$612.00; \$280.24 was remitted to the Supervisor. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke.

Nottke moved, seconded by Wyckoff, that Highway Fund Vouchers #139 - 160 in the amount of \$236,478.51 and General Fund Vouchers #198 - 213 in the amount of \$12,262.63 be approved for payment. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke.

Nottke moved, seconded by Wyckoff, to adjourn at 9:08 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARING and REGULAR TOWN BOARD MEETING**  
**December 12<sup>th</sup>, 2022**

The regular meeting of the Town Board of the Town of Covert was held Monday, December 12, 2022 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Supervisor Michael Reynolds	Present
Councilwoman Deborah Nottke	Present
Councilman Bill Bishop	Present
Councilman Brayton Foster	Present
Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Code Enforcement Officer Roger Ward, Deputy Clerk Brian Quan, and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:00 pm. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Foster, to approve the minutes from November 14, 2022 Meeting. Aye - Wyckoff, Aye - Bishop, Aye - Nottke and Aye - Foster.

**Public Hearing:** Nottke moved, seconded by Wyckoff, to open the Public Hearing at 7:01 PM to hear comments on the 2023 Fire Protection Agreement between the Village of Interlaken, the Town of Ovid and the Town of Covert. Reynolds said it was raised a little bit, but the same contract for now. Ralph Bailey/Interlaken Fire Dept. said there may be district changes proposed during the upcoming year. Nottke moved, seconded by Wyckoff, to close the Public Hearing at 7:02 PM.

**Public Hearing:** Foster moved, seconded by Nottke, to open the Public Hearing at 7:02 PM to hear comments on the 2023 Fire Protection Agreement between the Village of Trumansburg and the Town of Covert. Reynolds said the Fire contract was a little less than the previous year. Nottke moved, seconded by Foster, to close the Public Hearing at 7:04 PM.

**Highway:** Highway Superintendent MacCheyne reported on winter preparation: mixing 1b with salt, installed sander and winter tires, finished mowing roadsides and backslopes. They did ditching on Dunn and Arden Roads, hauled R.O.C., cold-patched all town roads. Mowers were removed from tractor for welding repair; replacement would be costly. Lights were replaced on the 2010 International, a hydraulic leak was repaired on the Gradall and regular maintenance was done on all equipment.

They picked up the two 10-wheeler trucks at Cyncon where boxes had been replaced. MacCheyne said they started repairs on truck in Syracuse.

Reynolds said he spoke with Jodie Vanselow of the Finger Lakes National Forest. She would like a pipe installed under Dunn Road. MacCheyne said that the ditch by Burgess's needs to be cleaned out.

Adams-Compton said the new computer in the Town Clerk's office had been set up and installed in the network by Jeff Burns. They also met with the potential new IT technician, Jacob Granger, as Burns would like to retire by June.

Nottke said there would be a remote meeting December 13<sup>th</sup> with the NY Park Commission with updates on the progress surrounding the Park's offer to purchase Camp Barton.

Reynolds said that the Village of Interlaken would like to raise the hourly cost for court security from



**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARING and REGULAR TOWN BOARD MEETING**  
**December 12<sup>th</sup>, 2022**

\$21.00/hr to \$27.00/hr. He recommended that the Town pay the increase for a good arrangement, and said that there is enough money in Court Contractual.

Morrell clarified that the motion should authorize the Supervisor to sign the agreement that would remain the same except for an hourly rate change from \$21.00 to \$27.00.

Reynolds said that the Frontenac Bridge surveys are done and that they will have to use more of the Boy Scout property for a larger bridge. He said that the bridge would be two lanes with sidewalks on either side. There was some discussion about the pros and cons of concrete vs. steel. The current bridge is wood. Who will do maintenance of the bridge has yet to be decided.

Morrell said that he would speak with the County inspector later on in the week regarding Charles Guttman's accusation that there is an issue/violation with the construction occurring at his neighbor's, Mikeska. Guttman says if nothing is done/ie. 'stop work order' issued, he will file an Article 78 "Challenge an action of Municipal Board" with Seneca County. Morrell said that type of action is usually done on paper, and there are usually not damages.

The Year-End Town Board meeting will be December 21, 2022 at 5:00 PM.

Town Board's audit of the Town Books is scheduled for January 16, 2023 at 9:00 AM.

**Petitioners:** Ralph Bailey, as a word of caution, said there had been two accidents at the intersection of Kellys Corners Rd and County Road 142 within the past 6 months.

**Executive Session:** Nottke moved that the Town Board move into executive session at 7:22 PM regarding a personnel matter involving the record of a particular employee.

Nottke moved, seconded by Wyckoff, to come out of executive session and close the Regular Town Board meeting at 8:00 PM.

**Resolutions:**

**INTERMUNICIPAL AGREEMENT  
FOR COURT SECURITY**

This Agreement made and entered into this date between the Town of Covert (the "Town"), 8469 Main Street, Interlaken, NY 14847, a municipal subdivision of the State of New York and the Village of Interlaken (the "Village"), 8369 Main Street, Interlaken, NY 14847, a municipal subdivision of the State of New York;

WHEREAS, the Town of Covert has the authority to operate a court and has established a court (Town Court), pursuant to sections 1 and 16 of Article 6 the New York State Constitution, the Uniform Justice Court Act, and the Town Law; and

WHEREAS, the Village of Interlaken has the authority to operate and has established a Police Department (Village Police Department), pursuant to the New York State Village Law; and

WHEREAS, both parties are desirous of contracting for court security services to be provided by the Village of Interlaken Police Department to the Covert Town Court, which is situate within the geographic boundary of the Village of Interlaken; and

WHEREAS, both parties recognize the potential benefits to the residents of both the Town and Village that may be available through sharing services; and

WHEREAS, the Town and Village enter into this agreement pursuant to Article 5-G of the

**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARING and REGULAR TOWN BOARD MEETING**  
**December 12<sup>th</sup>, 2022**

General Municipal Law;

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. Subject to the terms specified in the present agreement and the attached addendum, the Village Police Department is hereby authorized to provide court security services to the Town Court.
2. That the Village Police Department Officers assigned to provide court security services will at all times be an employee of the Village of Interlaken, and in no case be deemed an employee of the Town of Covert. The Village of Interlaken shall pay the Village Police Officer's salary and make the employer's contributions for retirement, social security, health insurance, worker's compensation and other similar benefits.
3. The Village of Interlaken will be responsible for hiring, training and supervising all such Village Police Department Officers. All Village Police Department Officers assigned to provide court security services under this agreement must be police officers as defined by Criminal Procedure Law section 1.20(34).
4. Village Police Department Officers performing court security services under this contract will be armed, uniformed and equipped as if they were performing their regular duties for the Village of Interlaken. All such items provided by the Village of Interlaken or their officers shall remain the property of the Village of Interlaken or their officer.
5. The Town Court may provide additional equipment, such as a metal detector. Any such equipment provided by the Town Court will remain the property of the Town Court or the Town of Covert.
6. Nothing contained in this Agreement shall be construed as in any way limiting the jurisdiction of such duly authorized and appointed Village Police Department Officer to act and perform the duties of such officer in the area of the Village of Interlaken. When providing court security services under this contract, Village Police Department Officers will recognize the authority of the Town of Covert Court Justice to preside over and control the activities within the Courtroom, including the Officer.
7. The Village of Interlaken hereby warrants and represents that it has in place comprehensive municipal liability insurance and that such insurance will be amended to ensure appropriate liability insurance to cover any and all liability that may arise under the terms of this agreement. The Village of Interlaken agrees to provide the Town of Covert with a certificate of insurance reflecting such coverage upon request.
8. It is expressly understood and agreed that this agreement is entered into solely for the mutual benefit of the parties herein and that no benefits, rights, duties or obligations are intended or created by this agreement as to third parties not signatories hereto.
9. This agreement shall run from the effective date defined in paragraph 11 to December 31, 2023. Upon the end of the term, this agreement will automatically renew for successive one (1) year terms. This agreement may be terminated, or the terms thereof may be renegotiated, upon notice from either party at least 90 days prior to the expiration of a term, subject to paragraph 10 of this agreement.
10. The Village of Interlaken specifically acknowledges that certain activities of the Town Court are confidential. If the Town of Covert suspects that confidentiality has been compromised by the Village Police Department Officers providing court security services under this agreement, the Town of Covert may terminate this agreement immediately.
11. This agreement shall take effect on the latest date of signature below.
12. This agreement constitutes the complete understanding of the parties. This agreement shall be amended, modified or terminated only upon approval by a majority vote of each Municipal Board.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**TOWN OF COVERT, SENECA COUNTY**  
**PUBLIC HEARING and REGULAR TOWN BOARD MEETING**  
**December 12<sup>th</sup>, 2022**

\_\_\_\_\_  
TOWN OF COVERT

By: MICHAEL REYNOLDS, SUPERVISOR

\_\_\_\_\_  
VILLAGE OF INTERLAKEN

By: RICHARD RICHARDSON, MAYOR

Motion: Nottke, Second: Wyckoff. Vote: Aye - Foster, Aye - Wyckoff, Aye - Nottke, Aye - Bishop.

Nottke moved, seconded by Bishop, to approve the Supervisor's Income and Expenditure Report for the month of November 2022. Aye-Wyckoff, Aye - Bishop, Aye Nottke, and Aye - Foster.

Foster moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of November 2022. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke.

Nottke moved, seconded by Wyckoff, to approve Town Clerk report for the month of November 2022. Town Clerk received a total of \$1944.00; \$519.70 was remitted to the Supervisor. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke.

Nottke moved, seconded by Bishop, to approve the Code Enforcement Officer's report for the Fourth Quarter 2022. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye – Nottke.

Foster moved, seconded by Nottke, to approve the Dog Control Officer's report for the month of November 2022. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke

Nottke moved, seconded by Wyckoff, that Highway Fund Vouchers #161 – 178 in the amount of \$29,463.36 and General Fund Vouchers #214 – 228 in the amount of \$3,218.79 be approved for payment. Aye - Bishop, Aye - Foster, Aye - Wyckoff, and Aye - Nottke.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY  
YEAR END TOWN BOARD MEETING  
December 21<sup>st</sup>, 2022**

The regular meeting of the Town Board of the Town of Covert was held Wednesday, December 21, 2022 at 5:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Supervisor Michael Reynolds	Present
Councilwoman Deborah Nottke	Absent
Councilman Bill Bishop	Present
Councilman Brayton Foster	Present
Councilman Todd Wyckoff	Present

**Others Present:** Town Clerk Leslie Adams-Compton.

**Call to order:** Supervisor Reynolds called the meeting to order at 5:04 PM. All rose for the pledge of allegiance.

**Approval of Minutes:** Wyckoff moved, seconded by Foster, to approve the minutes from December 12, 2022 Meeting. Aye - Wyckoff, Aye - Bishop, and Aye - Foster.

**Resolutions:**

Wyckoff moved, seconded by Foster, to reappoint George Richardson to the Planning Board for 7 years, ending 12/31/2029. Aye - Foster, Aye - Wyckoff, and Aye - Bishop.

**Resolution #10-22 Highway Hourly Resolution**

WHEREAS the Town of Covert Highway Department appointed employees have all maintained acceptable work levels, now THEREFORE BE RESOLVED that the Town of Covert Town Board does hereby accept the recommendation of the Highway Superintendent that the following full-time employees will be given an increase in their hourly rate; part-time employees rates will be the minimum wage.

	2022	25% increase	2023	2023
Employee:	Reg./hour		Total Reg.	O.T. .
Roger Ike	\$22.04		\$27.55	\$41.33
Glenn Boyes	\$18.54		\$23.18	\$34.77
Jeremy Huff	\$18.00		\$22.50	\$33.75
Ryan Smith	\$18.00		\$22.50	\$33.75
			Minimum	
Thomas Hayward	\$13.20		\$14.20	

Motion: Bishop, Second: Foster. Vote: Aye - Foster, Aye - Wyckoff, Aye - Bishop.

**TOWN OF COVERT, SENECA COUNTY**  
**YEAR END TOWN BOARD MEETING**  
**December 21<sup>st</sup>, 2022**

**Resolution #11-2022** Yearend Transfers

WHEREAS good fiscal policy dictates that all expenditure accounts are at or above a zero balance at fiscal year-end, and

WHEREAS a number of accounts are currently in a negative state and others in the same department area have excess funds,

NOW THEREFORE BE IT RESOLVED that the bookkeeper is hereby authorized to make the following adjustments for fiscal year-end 2022

Account#	Account Title	Debit	Credit
A1010.4	Town Board - Contractual		39.69
A1355.4	Assessor		60.11
A1410.11	PS Deputy		507.20
A1620.41	Utilities		55.17
A3510.4	Dog - Contractual		58.34
A5010.2	Highway Equipment		44.99
A5132.41	Highway - Utilities		260.07
A5132.42	Maintenance		3.78
A9055.8	DBL Insurance		.77
A9010.8	State Retirement	1030.12	
DA5130.4	Machinery Contractual		7115.04
DA5140.4	Brush & Weeds - Contractual		1173.10
DA5142.4	Snow Removal - Contractual		842.03
DA9055.8	Disability		.77
DA9060.8	Health Insurance		874.44
DA5120.4	Bridges - Contractual	2058.55	
DA5142.4	Snow - Contractual	7511.55	
DA9030.8	Social Security	435.28	

Foster moved, seconded by Wyckoff, that Highway Fund Vouchers #179 - 184 in the amount of \$7938.40 and General Fund Vouchers #229 - 232 in the amount of \$1,579.91 be approved for payment. Aye - Bishop, Aye - Foster, and Aye - Wyckoff.

Reynolds moved to adjourn the meeting at 5:22 PM.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk